



Change of Information Request

Instructions: To change your major, add or delete a minor, or to change your student directory information, complete this form and return it to the Enrollment Office in Student Services.

Mail: Montgomery Community College
Enrollment Office
1011 Page Street
Troy, NC 27371

Email: enrollment@montgomery.edu
Fax: 910.576.2176
Campus delivery: Building 100, Student Services

MCC Student ID Number or Social Security Number _____

Name (as it appears on **current** records) _____
Last First Middle Initial

- Change major to _____ Certificate Diploma Degree
- Add minor _____ Certificate Diploma Degree
- Delete minor _____ Certificate Diploma Degree
- Changes begin Fall Spring Summer

*** Documentation (Social Security card, driver's license, marriage license, etc.) must be provided before a name change will be processed.**
Updates to username will be made at the end of the current term.

* Change name to _____
Last First Middle Initial

Change address to _____
PO Box/Route/Street City State ZIP Code

Change personal email address to _____

Change phone number to (home) _____ ; (cell) _____

Student's Signature _____ Date _____

>>>>>> FOR STUDENT SERVICES USE ONLY <<<<<<<<

Reviewed/Approved by Records Office

Changed in Colleague _____ Date _____ Comments: _____

Evaluation completed _____ Date _____