ENG 102 Applied Communications II 3 0 0 3
Prerequisites: None
Corequisites: None
This course is designed to enhance writing and speaking skills for the workplace. Emphasis is placed on generating short writings such as job application documents, memoranda, and reports and developing interpersonal communication skills with employees and the public. Upon completion, students should be able to prepare effective, short, and job-related written and oral communications. *This is a diploma-level course.*

ENG 111 Expository Writing 3 0 0 3
Prerequisites: ENG 090 and RED 090; or ENG 095
Corequisites: None
This course is the required first course in a series of two designed to develop the ability to produce clear expository prose. Emphasis is placed on the writing process including audience analysis, topic selection, thesis support and development, editing, and revision. Upon completion, students should be able to produce unified, coherent, well-developed essays using standard written English. *This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in English composition.*

ENG 113 Literature-Based Research 3 0 0 3
Prerequisites: ENG 111
Corequisites: None
This course, the second in a series of two, expands the concepts developed in ENG 111 by focusing on writing that involves literature-based research and documentation. Emphasis is placed on critical reading and thinking and the analysis and interpretation of prose, poetry, and drama: plot, characterization, theme, cultural context, etc. Upon completion, students should be able to construct mechanically sound, documented essays and research papers that analyze and respond to literary works. In addition, this course includes oral presentations of research projects. *This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in English composition.*

ENG 114 Professional Research & Reporting 3 0 0 3
Prerequisites: ENG 111
Corequisites: None
This course, the second in a series of two, is designed to teach professional communication skills. Emphasis is placed on research, listening, critical reading and thinking, analysis, interpretation, and design used in oral and written presentations. Upon completion, students should be able to work individually and collaboratively to produce well-designed business and professional written and oral presentations. *This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in English composition.*

ENG 131 Introduction to Literature 3 0 0 3
Prerequisites: ENG 111
Corequisites: ENG 112, ENG 113, or ENG 114
This course introduces the principal genres of literature. Emphasis is placed on literary terminology, devices, structure, and interpretation. Upon completion, students should be able to analyze and respond to literature. *This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in humanities/fine arts.*

ENG 231 American Literature I 3 0 0 3
Prerequisites: ENG 112, ENG 113, or ENG 114
Corequisites: None
This course covers selected works in American literature from its beginnings to 1865. Emphasis is placed on historical background, cultural context, and literary analysis of selected prose, poetry, and drama. Upon completion, students should be able to interpret, analyze, and respond to literary works in their historical and cultural contexts. *This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in humanities/fine arts.*

ENG 232 American Literature II 3 0 0 3
Prerequisites: ENG 112, ENG 113, or ENG 114
Corequisites: None
This course covers selected works in American literature from 1865 to the present. Emphasis is placed on historical background, cultural context, and literary analysis of selected prose, poetry, and drama. Upon completion, students should be able to interpret, analyze, and respond to literary works in their historical and cultural contexts. *This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in humanities/fine arts.*

ENG 233 Major American Writers 3 0 0 3
Prerequisites: ENG 112, ENG 113, or ENG 114
Corequisites: None
This course provides an intensive study of the works of several major American authors. Emphasis is placed on American history, culture, and the literary merits. Upon completion, students should be able to interpret, analyze, and evaluate the works studied. *This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in humanities/fine arts.*

ENG 241 British Literature I 3 0 0 3
Prerequisite: ENG 112 or ENG 113 or ENG 114
Corequisite: None
This course covers selected works in British literature from its beginnings to the Romantic Period. Emphasis is placed on historical background, cultural context, and literary analysis of selected prose, poetry, and drama. Upon completion, students should be able to interpret, analyze, and respond to literary works in their historical and cultural contexts. *This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in humanities/fine arts.*

ENG 242 British Literature II 3 0 0 3
Prerequisite: ENG 112 or ENG 113 or ENG 114
Corequisite: None
This course covers selected works in British literature from the Romantic Period to the present. Emphasis is placed on historical background, cultural context, and literary analysis of selected prose, poetry, and drama. Upon completion, students should be able to interpret, analyze, and respond to literary works in their historical and cultural contexts. *This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in humanities/fine arts.*

ENG 243 Major British Writers 3 0 0 3
Prerequisites: ENG 112, ENG 113, or ENG 114
Corequisites: None
This course provides an intensive study of the works of several major British authors. Emphasis is placed on British history, culture, and the literary merits. Upon completion, students should be able to interpret, analyze, and evaluate the works studied. *This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in humanities/fine arts.*

ENG 261 World Literature I 3 0 0 3
Prerequisite: ENG 112 or ENG 113 or ENG 114
Corequisite: None
This course introduces selected works from the Pacific, Asia, Africa, Europe, and the Americas from their literary beginnings through the seventeenth century. Emphasis is placed on historical background, cultural context, and literary analysis of selected prose, poetry, and drama. Upon completion, students should be able to interpret, analyze, and respond to selected works. *This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in humanities/fine arts.*

ENG 262 World Literature II 3 0 0 3
Prerequisite: ENG 112 or ENG 113 or ENG 114
Corequisite: None
This course introduces selected works from the Pacific, Asia, Africa, Europe, and the Americas from the eighteenth century to the present. Emphasis is placed on historical background, cultural context, and literary analysis of selected prose, poetry, and drama. Upon completion, students should be able to interpret, analyze, and respond to selected works. *This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in humanities/fine arts.*

ENG 271 Contemporary Literature 3 0 0 3
Prerequisites: ENG*112 or ENG*113 or ENG*114
Corequisites: None
This course includes a study of contemporary literature. Emphasis is placed on literary and cultural trends of selected texts. Upon completion, students should be able to interpret, analyze, and respond to the literature. *This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.*

FOR 121 Dendrology 2 6 0 4
Prerequisites:
Corequisites: None
This course covers field identification, classifications, uses, and nomenclature of trees. Emphasis is placed on silvics, characteristics, commercial importance, and wildlife benefits of trees. Upon completion, students should be able to identify trees and understand their uses.

FOR 123 Forest Botany 2 3 0 3
Prerequisites:
Corequisites: None
This course introduces the structures and processes of forest plants. Emphasis is placed on dissection and direct examination of roots, shoots, and leaves. Upon completion, students should be able to identify plant parts and understand their functions.

FOR 131 Forest Measurements 2 3 0 3
Prerequisites:
Corequisites: None
This course introduces basic land and tree measurement equipment and mapping techniques. Emphasis is placed on developing skills for land, tree, and log measurements. Upon completion, students should be able to accurately use land and tree measurement equipment.

FOR 151 Forest Equip Operation 1 6 0 3
Prerequisites:
Corequisites: None
This course covers the basics of forest equipment safety and operation. Emphasis is placed on preventive maintenance and safe operating procedures. Upon completion, students should be able to match a machine to a job and perform basic machine tasks.

FOR 171 Intro to Forest Resources 3 0 0 3
Prerequisites:
Corequisites: None
This course introduces the relationships within the forest and its various uses. Emphasis is placed on forest history, ecology, protection, management, policies, and practices. Upon completion, students should be able to discuss the relationship of the forest and its use to the welfare of mankind.

FOR 173 Soils & Hydrology 2 3 0 3
Prerequisites:
Corequisites: None
This course covers concepts of soils and water including physical and chemical soil properties. Emphasis is placed on soil sampling, identification, plant-site relationships, water movement, and properties. Upon completion, students should be able to relate soil and water characteristics to forest growth and water quality.

FOR 175 Wildlife/Environ Studies 2 3 0 3
Prerequisites
Corequisites: None
This course provides an overview of wildlife and environmental issues pertaining to the ecological, social, and economic aspects of forestry. Topics include wildlife management, wetland delineation, endangered species detection, protection, landowner rights, liabilities, regulations, and law. Upon completion, students should be able to demonstrate a knowledge of how wildlife and environmental issues affect forestry in the United States.

FOR 213 Remote Sensing 2 3 0 3
Prerequisites:
Corequisites: None
This course introduces indirect methods for gathering information. Topics include the use of aerial photography and digital imagery for land description, quantification, and qualification. Upon completion, students should be able to use remote sensing devices and data in forest decision making.

FOR 215 Intro to GIS/GPS 1 4 0 3
Prerequisties: None
Corequisites: None
This course introduces geographic information systems and global positioning devices. Emphasis is placed on the use of existing hardware and software to create and update computer generated maps. Upon completion, students should be able to understand the uses and limitations of GIS and GPS devices in forestry applications.

FOR 225 Silvics & Silviculture 3 3 0 4
Prerequisites:
Corequisites: None
This course covers the establishment, development, care, and harvesting of forest stands. Emphasis is placed on the application of various techniques used to control stand establishment, composition, and growth. Upon completion, students should be able to understand and apply appropriate forest stand improvement techniques.

FOR 232 Forest Mensuration 2 6 0 4
Prerequisites: FOR 131
Corequisites: None
This course provides applications of previously covered measurement techniques to the volume estimation and valuation of forest stands. Emphasis is placed on applications of various timber cruising methods. Upon completion, students should be able to determine the size, volume, and quality of forest stands.

FOR 234 Forest Surveying 2 6 0 4
Prerequisites:
Corequisites: None
This course covers the basic concepts of plane surveying: distance and angle measurement, leveling with a variety of instruments, field note organization, and computation. Emphasis is placed on boundary location and acreage determination. Upon completion, students should be able to survey a tract of land.

FOR 240 Forest Protection 2 3 0 3
Prerequisites:
Corequisites: None
This course covers the forces that affect the health and vigor of the nation's forests. Emphasis is placed on wildfire management, prescribed burning, entomology, pathology, and forest health. Upon completion, students should be able to identify the major pests which affect the forest and understand and recommend control methods.

FOR 245 Forest Pesticides 2 3 0 3
Prerequisites:
Corequisites: None
This course provides a basic understanding of the importance of forest pesticides. Topics include prescriptions, methods, regulations, laws, and safety. Upon completion, students should be able to safely plan, implement, and execute a pesticide action plan in a forest environment.

FOR 271 Forest Management 2 3 0 3
Prerequisites: FOR 225 and FOR 232
Corequisites: None
This course is designed as a capstone course for forest management majors to apply skills previously learned. Emphasis is placed on recommendations forest managers make to provide services on forest lands to meet the owners' objectives. Upon completion, students should be able to develop forest management plans for various forest ownerships.

FOR 282 Forest Recreation 2 3 0 3
Prerequisites:
Corequisites: None
This course covers the principles and problems involved in the utilization of our natural resources for recreational purposes. Topics include planning, development, and maintenance of trails, campgrounds, waterways, and wilderness areas. Upon completion, students should be able to understand the challenges and demands on our natural resources for recreational purposes.

FOR 285 Logging & Marketing 2 3 0 3
Prerequisites:
Corequisites: None
This course covers logging systems commonly used in the Southeast. Emphasis is placed on roading, matching equipment to job requirements, safety, legal requirements, and primary manufacturing of forest products. Upon completion, students should be able to supervise a logging operation.

GEL 111 Introductory Geology 3 2 0 4
Prerequisites: None
Corequisites: None
This course introduces basic landforms and geological processes. Topics include rocks, minerals, volcanoes, fluvial processes, geological history, plate tectonics, glaciers, and coastal dynamics. Upon completion, students should be able to describe basic geological processes that shape the earth. *This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in natural sciences/mathematics.*

GRO 120 Gerontology 3 0 0 3
Prerequisites: PSY 150
Corequisites: None
This course covers the psychological, social, and physical aspects of aging. Emphasis is placed on the factors that promote mental and physical well being. Upon completion, students should be able to recognize the aging process and its psychological, social, and physical aspects.

GRO 240 Gerontology Care Managing 2 0 0 2
prerequisites: GRO 120
Corequisites: None
This course covers community resources and discusses care management, including assessment, care planning, evaluation, issues of family, high risk, and self-care. Topics include funding, eligibility for community and health resources, care management protocols, care plan development, and identification of major resources and barriers to self-care. Upon completion, students will be able to develop a care plan for older adults at various levels of needs, including community and health resources.

GSM 111 Gunsmithing I 2 12 0 6
Prerequisites:
Corequisites: None
This course introduces hand tools, blueprints, and basic machine tools used in gunsmithing. Emphasis is placed on safety and the completion of projects from blueprints using hand and machine tools. Upon completion, students should be able to read and work from blueprints using hand tools and make basic machine tool setups.

GSM 120 Gunsmithing Tools 2 12 0 6
Prerequisites:
Corequisites: None
This course covers the manufacture of tools used in the gunsmithing trade. Emphasis is placed on the production of tools used for gunsmithing from working drawings. Upon completion, students should be able to use blueprints to produce tools and fixtures for use in gunsmithing.

GSM 123 Basic Stockmaking 2 12 0 6
Prerequisites:
Corequisites: None
This course introduces the design, layout, and proper wood selection for stocks. Topics include building stocks by hand, one-butt stocks, and fore-ends for a two-piece shotgun. Upon completion, students should be able to choose a suitable piece of wood, lay out a stock, and produce a butt stock and fore-end for a firearm.

GSM 125 Barrel Fitting/Alteration 3 9 0 6
Prerequisites:
Corequisites: None
This course covers custom barrel fitting, chambering, and action alterations. Emphasis is placed on safety and completion of custom barreled actions using hand and machine tools and welding equipment. Upon completion, students should be able to perform alterations to various firearms, including custom-barreled actions, recoil pads, and choke tubes.

GSM 127 General Repair 3 9 0 6
Prerequisites:
Corequisites: None
This course introduces the design and function of firearms, sight mounting, and basic reloading of ammunition. Emphasis is placed on safety and the completion of repair projects using hand and machine tools and the furnace. Upon completion, students should be able to diagnose and correct basic malfunctions, produce and fix simple parts, choose and install sights, and perform basic reloading skills.

GSM 223 Rifle Stockmaking 2 12 0 6
Prerequisites: Completion of curriculum core requirements
Corequisites: None
This course introduces inletting, shaping, and finishing of custom rifle stocks. Emphasis is placed on the design and completion of a custom rifle stock using hand and machine tools. Upon completion, students should be able to lay out a rifle stock, inlet the barrel action, and shape and finish a custom rifle stock.

GSM 225 Gunmetal Refinishing 2 12 0 6
Prerequisites: Completion of curriculum core requirements
Corequisites: None
This course introduces gun metal finishes. Topics include metal polishing and the finishing of steel, aluminum, and castings using hand tools and buffing equipment. Upon completion, students should be able to caustic blue, rust blue, anodize, parkerize, and color-case harden gunmetal.

ENROLLMENT

Students must pre-register for all classes by completing the Continuing Education registration form and submitting the appropriate fee (when applicable) by scheduled deadlines as advertised.

OCCUPATIONAL COURSE REPETITION POLICY

Students may repeat occupational courses once at the regular registration fee. Registration fees for additional repeats will be assessed for the full amount of the per student cost for the class.

CEU'S

A CEU is a unit designation recognized by the Southern Association of Colleges and Schools (SACS) and is awarded for selected Adult Continuing Education classes at Montgomery Community College. The CEU signifies the class is organized for a quality instructional program. CEU's are earned at a rate of 1 CEU for each ten (10) hours of class.

AREAS OF STUDY IN CONTINUING EDUCATION AND COMMUNITY SERVICES

Areas of study in Continuing Education and Community Services include the following:

- Occupational Training Programs
- Community Services/Self-Supporting Programs
- Business and Industry Services
- Adult Basic Skills Programs
- Human Resources Development

Occupational Training Programs

Occupational training is accomplished via cooperation with industry, professional groups, and other interested groups as well as through research of local and regional career opportunities in providing varied programs for the expressed purpose of updating and upgrading skills whereby the working person might enjoy a more satisfying and financially rewarding occupation. These classes may be held at any appropriate meeting place whether it be in industrial firms, public school buildings, libraries, or at the College.

Allied Health and Emergency Services

When medical or emergency services are necessary having the best trained individuals caring for you is very important. The division offers several programs in allied health and emergency services. All programs are designed to meet local, state and other guidelines relative to requirements for certification purposes. Program areas are:

- CPR/First Aid
- Basic Emergency Medical Technician

- Fire and Rescue Service
- Nursing Assistant I & II
- Phlebotomy Technician

Certification and License Renewal

Certification and license renewal courses are offered periodically in a variety of areas. The issuing agency determines how often renewal is needed and the number of hours required. Courses for renewal are:

- Real Estate
- CPR/First Aid
- Nursing Assistant Refresher
- Educators
- Firearms Training

Computer Applications

Training in beginning, intermediate, and advanced computer software applications is offered to persons desiring to retrain or upgrade job skills using the latest hardware and software. Software version upgrade training can be provided for employees at their work-site. Microsoft Office User Specialist (MOUS) Certification testing is available for those persons wanting a nationally recognized certificate of their computer skills. If you would like to know how your present computer skills compare to MOUS skills, MCC offers an evaluation service. Call to set up your testing date or evaluation appointment.

Industrial Maintenance

A number of short courses are available for entry and upgrade of industrial maintenance skills. The courses areas include hydraulics, pneumatics, PLC programming, electronic control curcuits, welding, electrical safety, mechanical power transmissions, DC controls, bearings, electrical code, AC/DC electronics, gears and gear trains, control wiring, load wiring, lockout/tagout, and confined space entry.

Law Enforcement Training

Staff development and ongoing in-service training is a necessity for law enforcement today. Legal updates, firearms recertification, S.W.A.T., and search and seizure are just some of the
types of training made available to law enforcement agencies through continuing education. All training is designed to meet the needs of state, county, city, and other law enforcement agencies.

Release Form to be completed by a parent or legal guardian and the Board of Education before registering. Classes are offered both day and evening in communities throughout the county and on the College campus. There is no cost for the ABE/GED classes, but there is a one time testing fee payable before taking the actual GED test. Montgomery Community College will assist interested organizations and groups of individuals in establishing new ABE/GED classes.

High School Equivalency Certificate - GED

General Educational Development (GED) tests are designed to measure the important knowledge and skills usually learned during high school but that one may have obtained through experience, reading, and informal training.

Successfully passing the five sections of the GED test allows the student to receive a high school equivalency certificate issued by the North Carolina State Board of Community Colleges. The tests are designed to measure a person's knowledge and skill in the following:

- Correct and effective English in written expression
  (An essay on an assigned topic is required.)
- Effective reading, understanding, and interpretation of Social Studies
- Effective reading, understanding, and interpretation of Natural Science
- Effective reading, understanding, and interpretation of Literature
- Ability to solve problems in Mathematics

Each section requires from one to two hours. A student may select an area in which to work, successfully pass the test and move to the next area. There is no set procedure. A total score of at least 225 points with no single test score below 40 is passing.

The certificate is issued by the North Carolina State Board of Community Colleges. It is legally equal to a high school diploma and is recognized almost without exception by industry, agencies of the government, colleges, and other organizations and institutions.

Adult High School Diploma Program (AHS)

Montgomery Community College offers the Adult High School Diploma through an agreement of affiliation with the Montgomery County Public School System. Students are provided academic courses to complete graduation requirements. Before enrolling, prospective students must have been out of school for at least six months, attend an orientation session, and obtain an official transcript from the last high school attended. Minors (16-17 years of age) must first obtain a release form at MCC. A parent or legal guardian and the Board of Education must

complete this release form. Day and evening classes are offered both in classroom and laboratory settings on the MCC campus. This flexibility enables students to work at their own pace and at times most convenient for them. The North Carolina Competency Test provided by the North Carolina Department of Instruction is offered to Adult High School students on the MCC campus at scheduled dates throughout the year.

English As A Second Language (ESL)

English as a Second Language (ESL) provides non-English speaking students the opportunity to learn the English language. Classes are centered around the objectives of developing language competency and cultural orientation. Any non-English speaking adult or any adult who wants to improve his/her English is eligible to enroll. Classes are offered both day and evening in communities throughout the county and on the College campus. There is no cost for the ESL classes. Montgomery Community College will assist any businesses interested in offering ESL classes for their employees.

Ingles Como Segundo Lenguaje (ESL)

Inglés como segundo lenguaje (ESL) ofrece a los estudiantes la oportunidad de aprender el idioma inglés. Se concentran las clases en los propositos de desarollar la competencia del idioma y la cultura.Cualquier adulto que no hable ingles o quierra mejorar el inglés puede participar en los cursos. Se ofrecen clases durante el dia y la tarde en los pueblos del condado y en el colegio. No cuesta nada para las clases. Tambien, Montgomery Community College ayudara a cualquier impresa en comenzar una nueva clase de ingles para los empleados.

Compensatory Education (CED)

Montgomery Community College offers Compensatory Education (CED) classes. These classes are designed to help mentally and emotionally challenged adults to become independent and to acquire skills needed for participation in our society. The program is affiliated with the Sandhills Center For Mental Health and the Association of Retarded Citizens (ARC).

Human Resources Development (HRD)

The Human Resources Development (HRD) program is pre-vocational, pre-employment, and placement training. It is designed to assist the chronically unemployed in finding employment and the underemployed in finding better employment.

The program provides structured pre-vocational training, counseling, and assistance into permanent employment or further education/training. The pre-vocational component provides students with instruction in basic communication skills and a basic orientation to the world of work. Students are taught positive self-concept. Other topics within the pre-vocational component are planning and reaching goals and making the transition to the workforce.

The students are encouraged to visit the JobLink Montgomery Career Center, located in the Student Services Division. The HRD Program and the JobLink Montgomery Career Center are in cooperative effort to offer counseling sessions and job referral services.

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NOTICE OF COLLEGE REGULATIONS

All regulations found in this catalog, the student handbook, or announcements posted on bulletin boards will be followed by all students. Each student is responsible for reading these publications and official announcements.

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