HOW TO ORDER TEXTBOOKS WITH MBS

Once your voucher is available, you will receive an e-mail similar to the one here. This e-mail contains a "Voucher ID". You will need your Student ID and Voucher ID to order your books using your voucher. Please make sure you have your current registration accessible, your Student ID is on there, along with the classes you are registered for. You will need that information to order your books. Follow the blue hyperlink in your e-mail to proceed to the MBS Direct website to order your books.

FUNDS AVAILABILITY NOTICE

We wanted to let you know that you can now use your Voucher to securely order your course materials from MONTGOMERY COMMUNITY COLLEGE. These funds will be available until 07/15/18.

NAME:

Voucher ID: XEXEXXXXXXX

We've made it super simple to get your course materials:

- Click here to go to your online bookstore, or copy and paste this URL into your browser: http://bookstore.mbsdirect.net/vb_buy.php? &FVCUSNO=02358
- Indicate that you would like to pay using your Voucher.
 Enter your Student ID and Voucher ID in the space provided.
- 4. Follow the instructions in the bookstore to find your course materials and complete your order.

If you exceed the amount of your available funds, you can enter a credit card to

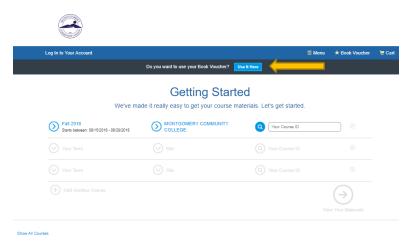
Need help with your order? We're here for you 24-7. Please call or email our Customer Contact Center at 1-800-325-3252 or vb@mbsbooks.com.

Please note: For your security, we do not have access to your account information. If you have any questions about the availability of your funds, please contact your school's financial aid office.

Thank you. MBS Direct MONTGOMERY COMMUNITY COLLEGE Online Bookstore

The first page to populate will be similar to this one. If you are using a voucher please select "Use It Here".

(If you are not using a voucher please proceed to the "Getting Started" page of the instructions.)





Here you will enter your Student ID and Voucher ID, then proceed with clicking "Access Your Funds".

Ready	to Use	Your	Book '	Voucher?
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Paying with your Book Voucher is easy. Just enter your Student ID and your Voucher ID. You'll be able to review the details on the next page

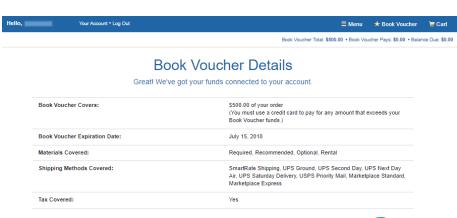
A	A few things to note:	
•	You will need your Student ID and Voucher ID to log in. If you need your Voucher ID emailed again, click here.	
	If your order exceeds your funds, or if certain items aren't covered, you can use a credit card for the balance.	
	For questions about your funds, please contact your school.	

Student ID*	
Voucher ID*	Need this emailed again

■ Menu

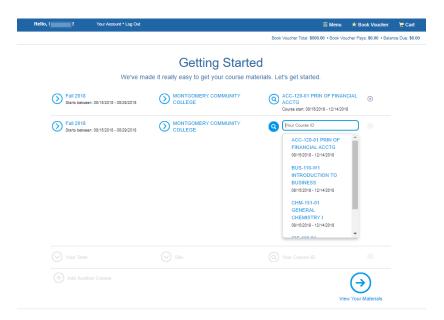
★ Book Voucher

This page will show the details of your voucher. It list the amount available, and the date your voucher will expire. Make sure to order your books by this date. Proceed by clicking "Get Your Course Materials".

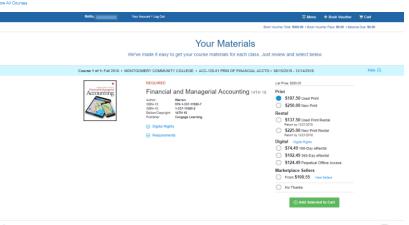


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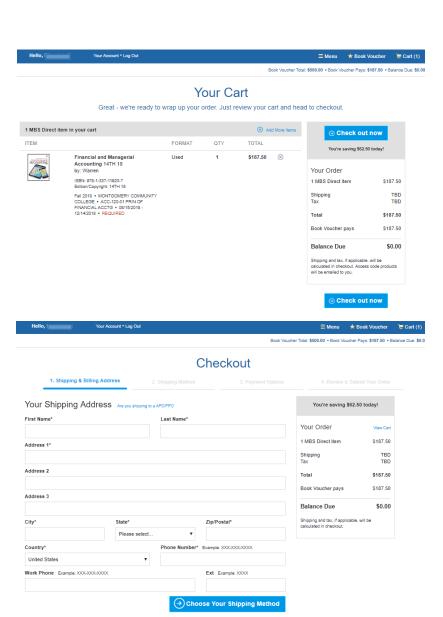
On this page you will select the term you are ordering for, Montgomery Community College, then you will select the courses you are registered for. Once all courses are selected, proceed with clicking "View Your Materials".



This page will show you all of the required text for your courses. Please select if you would like new, used, rental, etc... Once you have selected your desired materials, you will click "Add Selected to Cart". Once you have added all of your items to the cart, proceed with clicking "Proceed to Checkout".



Review your cart, to proceed click "Check out now".



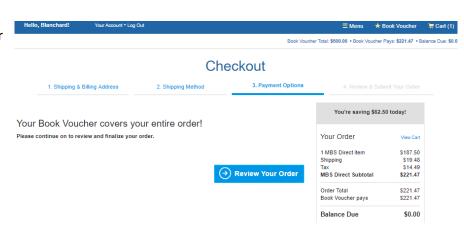
Checkout 1. Shipping & Billing Address Your Shipping Method You're saving \$62.50 today! All items will be shipped to this address: Your Order 2257 Lucy Ln. ASHEBORO, Asheboro, NC 27205 1 MBS Direct item TBD TBD \$187.50 Select your shipping option below. MBS Direct Subtotal 1 MBS DIRECT Print Item: ISBN 978-1-337-11920-7 Order Total Book Voucher pays Balance Due \$0.00 UPS Ground \$19.48 Est. Arrival: Mon, Jul 2, 2018 UPS 2nd Day Air \$48.83 UPS Next Day Air \$114.51 Est. Arrival: Wed, Jun 27, 2018 UPS SurePost \$14.18

→ Select Payment Option

Fill in all required information, proceed to select your shipping method.

If you do not have a voucher or your voucher does not cover your entire order, payment information will be entered here.

*If you are **renting** material, you will be required to enter credit card information. You will not be charged unless you do not return the item.



This will be your last step in submitting your order, please create a password for your account. You will use this to log back in to view and orders and electronic materials you may have purchased. Please verify your shipping address is correct, and check that you have the correct items in your cart. If you are ready, "Submit Your Order".

