

Montgomery Community College
Board of Trustees
February 10, 2021 – Remote Meeting Information Sheet

To access the meeting, please call in using the number below, and when prompted, enter the meeting ID code. You may begin calling in as early as 5:30 p.m. to give yourself enough time to troubleshoot if needed.

After you enter the meeting ID code, please state your name so we can hear you when you enter the meeting. Mrs. Bulthuis will take roll again at 6:00 p.m.

Call in number: +1 312 626 6799 **Meeting ID Code:** 952 2853 1854

If you would like to join the meeting through video chat, please use this link:

<https://zoom.us/j/95228531854?pwd=ZnA4VExiWjZzZ0xkSnd5U2NZb01zd09>

If you experience technical difficulties or have questions, please email Courtney Atkins at atkinsc6516@montgomery.edu or call her cell phone at 980-258-3699.

**MONTGOMERY COMMUNITY COLLEGE
BOARD OF TRUSTEES
AGENDA**

The regular meeting of the Montgomery Community College Board of Trustees will be held remotely on Wednesday, February 10, 2021 at 6:00 p.m. The Board will meet as a committee of the whole.

Call to OrderClaudia Bulhuis, Chairman

Prayer.....Claudia Bulhuis

Roll CallCourtney Atkins

Welcome and Announcements.....Claudia Bulhuis

**Approval of the Agenda and the January 2021 Board Meeting Minutes – Appendix A
(Action)..... Claudia Bulhuis**

Board of Ethics Reminder.....Claudia Bulhuis

In keeping with MCC Board Policy 1.4 Conflict of Interest and Chapter 138A of the North Carolina Board of Ethics, any potential or actual conflicts of interest with matters coming before the Board of Trustees should be declared. Having reviewed our agenda for this evening’s meeting, are there any conflicts or potential conflicts of interest to be announced? If so, please state them at this time.

Standing Committees

Budget & Finance Committee

- January Financial Reports – **Appendix B-1 (Action)**
- December Foundation Fund Statements – **Appendix B-2**
- Budget Call Back Memo – **Appendix B-3**
- Foundation Update

Building & Grounds Committee

- Facilities Report – **Appendix C-1**
- Construction Update – **Appendix C-2**
- Shooting Range Update

Personnel Committee

- Personnel Appointment
 - Director of Human Resources – **Appendix D-1**

Curriculum/Student Services Committee

- Update from Vice President of Instruction/Student Services – **Appendix E-1**
 - Instruction
 - Student Services
 - Continuing Education

Legislative/Public Relations Committee

- Legislative Updates
- Marketing Update – **Appendix F-1**

Institutional Status Committee

- No Update

SGA Report – Appendix G

President’s Report

- Activities Since Previous Board Meeting – **Appendix H**
 - COVID Update – <https://www.montgomery.edu/covid-19/>
 - Update on Director of Institutional Effectiveness/SACS Liaison Position

Chairman’s Report

- Calendar of Events – **Appendix I**
- **Presidential Evaluation Schedule**
 - BOT reviews Direct Report Forms at February BOT Meeting.
 - BOT receives evaluation form at February BOT Meeting.
 - BOT returns completed forms by March BOT Meeting.
 - Results are compiled and reviewed by BOT at the Retreat in March.
 - Results are discussed with Dr. Bledsoe at April BOT Meeting.
- **Adjourn – (Action)**.....Claudia Bulthuis

Minutes

**Called Meeting of the Board of Trustees
Montgomery Community College**

Wednesday, January 13, 2021

Call to Order

The regular meeting of the Board of Trustees of Montgomery Community College was held remotely on Wednesday, January 13, 2021 and was called to order at 5:31 p.m. by Claudia Bulthuis, Chairman with the following members present:

Present

Phil Absher	Kerry Hensley
Tawanda Bennett	Susan Hershberger
Claudia Bulthuis	Dr. Philip Jones
Gelynda Capel	Gordon Knowles
Dr. Katie Dunlap	Bill Price
Shyla Hairston	
Robert Harris	

Absent

Ah’Jada Ingram, SGA President

Also present were Dr. Chad Bledsoe, President; Lee Proctor, Vice President of Instruction; Jeanette McBride, Vice President of Administrative Services; Beth Smith, Vice President of Student Services; Kelly Morgan, Director of Marketing, Communications and Public Relations; Korrie Ervin, Director of Resource Development; and Courtney Atkins, Assistant to the President.

Prayer

Mrs. Bulthuis opened the meeting with prayer.

Roll Call

Ms. Atkins called the roll.

Welcome and Announcements

Mrs. Bulthuis welcomed all in attendance and noted that the meeting was held as a committee of the whole. All votes were taken by roll call and recorded per SB 704.

**Approval of the Agenda, the November 2020 and the December 2020 Board Minutes –
Appendix A – Action**

Mr. Knowles made a motion, seconded by Mr. Price, to approve the agenda for the January 13, 2021 meeting and the November 2020 and the December 2020 Board Meeting Minutes. On a roll call vote, the motion passed unanimously.

Board of Ethics

Mrs. Bulthuis read the ethics statement, reminding the Board of Chapter 138A of the State Government Ethics Act and the Montgomery Community College Board Policy 1.4 Conflict of Interest, and asked if there were any potential or actual conflicts of interest.

No conflicts of interest were declared.

STANDING COMMITTEE REPORTS

The committees conducted their business as a committee of the whole.

Budget and Finance Committee

November and December Financial Reports – Appendix B-1 (Action)

Dr. Bledsoe presented Appendix C-1, the September Financial Reports.

- As of November 30, 2020, County fund expenditures were \$335,112 or, 42% of the budget.
- As of November 30, 2020, there were \$372,949 available for Capital Expenditures.
- As of November 20, 2020, State funds expenditures were \$3,141,579 or, 37% of the budget.
- As of November 30, 2020, the Institutional Fund balance was \$793,442.
- As of November 30, 2020, the balance in the STIF account was \$198,865.
- As of December 31, 2020, County fund expenditures were \$396,440 or, 50% of the budget.
- As of December 31, 2020, there were \$374,875 available for Capital Expenditures.
- As of December 31, 2020, State funds expenditures were \$4,282,514 or, 46% of the budget.
- As of December 31, 2020, the Institutional Fund balance was \$766,159.
- As of December 31, 2020, the balance in the STIF account was \$199,001.

Mrs. Hairston joined the meeting at 5:45 p.m.

Mr. Knowles made a motion, seconded by Ms. Hensley, to approve the November and December Financial Funds reports. On a roll call vote, the motion passed unanimously.

October and November Foundation Fund Statement – Appendix B-2

Dr. Bledsoe presented Appendix B-2, the October and November Foundation Fund Statement. As of October 31, 2020, the balance of Foundation Funds totaled \$4,140,236.66 with a total decrease of \$123,915.68 for the month. As of November 30, 2020, the balance of the Foundation Funds totaled \$4,383,318.41 with an increase of \$243,081.75 for the month.

Foundation Update

Dr. Bledsoe gave an update on the Foundation. He reported that two endowed scholarships were fully funded, the Strong Thompson Scholarship and the Elizabeth Abbott-Snavely memorial fund.

Building and Grounds Committee

Facilities Report – Appendix C-1

Dr. Bledsoe presented Appendix C-1, the facilities report.

He reported that the columns that will support the new entryway have been completed and the foundation for the amphitheater has been poured. Both areas need to cure so the stone entry can be constructed as well as the brick laid for the new amphitheater. The new concrete area at Student Services has been completed and the covered walkway installed. The pad for the new Forestry shed is nearing completion. Behind Building 500, the area is being graded in preparation for asphalt. During the holiday break, the maintenance crew cleaned and sealed the hallways in Blair Hall. An outside company, Jan-Pro, was hired to perform a deep cleaning in all campus buildings. This included classrooms, hallways, and common areas. The company also performed large scale sanitization of all these areas in buildings including the CTE center.

Construction Update – Appendix C-2

Dr. Bledsoe presented Appendix C-2, the Construction Update. Renovations in Blair Hall are almost complete with a few minor items left to be completed. The renovations in Building 500 are complete and the project will be closed out soon. The Greenhouse kits have been ordered and the contractor is waiting on those kits to arrive.

Personnel Committee

Notice of Resignation – Appendix D-1

Dr. Bledsoe presented Appendix D-1, the Notice of Resignation from Melisa Bond, Director of Human Resources.

Notice of Retirement – Appendix D-2

Dr. Bledsoe presented Appendix D-2, the Notice of Retirement from Beth Smith, Vice President of Student Services.

Curriculum/Student Services Committee

Update from Vice President of Instruction – Appendix E-1

Dr. Bledsoe presented Appendix E-1, the update on Instructional Activities.

He noted that faculty and staff completed two days of “Quality Trails” prior to late registration. The sessions continue to be offered by zoom to provide social distancing. Sessions included workshops on student success, making courses AVISO (student monitoring and retention software) compatible, exercising at home and stress management, SmartBoard training, customer service, best practices in Blackboard Collaborate, and others. Thank you to the Foundation for providing box lunches on January 4.

Montgomery County Schools which included the Early College, will return to face-to face learning January 19. Under state mandate for High Schools, students will return to an A/B

schedule. Instructors will continue to teach courses with components of face-to-face and online. Students can select all online as well.

Phlebotomy had 22 students to complete the program in Fall 2020. They are currently sitting for the certification exam (half in December and half in January). Three of the graduates have already received job offers and one has accepted a position at First Health – Moore Regional Hospital. Eleven Nursing Assistant Students Completed the NA I requirements and passed the test to be placed on the registry.

The Electrical Systems Technology has completed the migration from Building 500 to the CTE building with moving of the PLC lab. The expansive wiring in the lab had delayed the final departure.

Ten gunsmithing students enrolled in a Continuing Education course in Computer Aided Drafting to help them better understand and operate the new CNC milling machine. The CNC mill was installed this fall and should be ready for use Spring Semester 2021.

2021-2022 Academic Calendar – Appendix E-2 (Action)

Dr. Bledsoe presented Appendix E-2, the 2021-2022 Academic Calendar for approval.

Mr. Price made a motion, seconded by Dr. Dunlap, to approve the 2021-2022 Academic Calendar. On a roll call vote, the motion passed unanimously.

Update on Continuing Education – Appendix E-3

Dr. Bledsoe presented Appendix E-3, the update from Continuing Education.

Dr. Bledsoe shared a student success story on a student who joined the pottery program in 2019 and has taken both night and day classes from three great instructors.

In an effort to increase enrollment numbers, the College and Career Readiness program has joined forces with COABE (Coalition on Adult Basic Education) as they deploy a campaign and toolkit for adult educators. As a result, our program will be listed for free in their national online database and receive valuable online outreach tools to become more embedded in our community.

Accountability and Credibility Plan – Appendix E-4 (Action)

Dr. Bledsoe presented Appendix E-4, the Accountability and Credibility Plan for approval.

This plan is presented to the Board of Trustees every three years for the Board to review.

Mr. Knowles made a motion, seconded by Dr. Dunlap, to approve the Accountability and Credibility Plan. On a roll call vote, the motion passed unanimously.

Update from Vice President of Student Services – Appendix E-5

Dr. Bledsoe presented Appendix E-5, the update from Student Services.

The Counseling Center is implementing a new program we're calling "SOS" or "Student

Outreach Services.” SOS will cover a variety of support services that include the new 7/24/365 Student Assistance Program and “Aunt Bertha,” a search and referral software that connects students with community resources available in their area. The assistance program and Aunt Bertha were made available through the NCCCS.

During late registration on January 6, two technology tutors helped students set up their email and Self-Service accounts and offered assistance with learning how to navigate Blackboard for their online classes. The tutors provided the same services during CCP orientation sessions on the 8th and will also be available on campus during the first week of classes.

The free Aviso Student app will be introduced to students enrolled in ACA courses this semester. Aviso is the early alert system we implemented last year; staff and faculty have been using the desktop version. The phone app will make it readily available to students in a format they are familiar with. Through the app, students will be able to chat with their Success Coach, schedule appointments with their instructors, view their class schedule, and receive messages about upcoming events.

Legislative/Public Relations Committee

Legislative Updates – Appendices F-1 and F-2

Dr. Bledsoe gave an update on Legislative Activities.

Dr. Bledsoe shared Appendix F-1, the proposed adoption of subchapter 1D SBCCC 800, Credit for Prior Learning.

Dr. Bledsoe shared Appendix F-2, the Spring 2021 Academic Calendar Flexibility Memo.

Marketing Update – Appendix F-3

Dr. Bledsoe shared Appendix F-3, the Marketing update. The Spring tabloid was sent out in December. He reported that several press release stories were picked up by the Montgomery Herald and have also been posted on the Colleges social media sites. Mrs. Morgan is working on a new format for the tabloid and the tabloid should be completed soon.

Institutional Status Committee

Policies 5.2.4, Grading System and 5.2.7, Curriculum Course Requirements – Appendix G-1 – Second Reading (Action)

Dr. Bledsoe presented Policies 5.2.4, Grading System and 5.2.7, Curriculum Course Requirements for second reading. Updates were made to Policy 5.2.4, Grading System based on recommendations from the November 2020 Board Meeting.

Mr. Price made a motion, seconded by Mr. Knowles, to approve Policies 5.2.4, Grading System and 5.2.7, Curriculum Course Requirements as second reading. On a roll call vote, the motion passed unanimously.

SGA Report – Appendix H

Mrs. Bulthuis shared Appendix H, the SGA Report. The SGA hosted two "Tis the Season" giveaways during the first and second weeks of December giving away two Amazon Fire Tablets the first week and a Nintendo Switch gift package the second week. Students had the opportunity to answer Christmas-related trivia questions and have their names entered into a drawing each week for these prizes.

The SGA plans to distribute "Welcome Back" goodie bags toward the end of January as students return to campus for the spring semester.

The annual holiday meal was one of those long-standing SGA traditions that typically took place in December and, unfortunately, it was a tradition that had to be cancelled in 2020 due to Covid-19. In lieu of the face-to-face gathering, the SGA has ordered McDonalds gift cards that we will mail to students who were enrolled in the fall.

President's Report – Dr. Chad Bledsoe – Appendix I

Dr. Bledsoe reported on activities since the last meeting and upcoming activities as noted in Appendix I. In addition to his report, he noted the following:

- Dr. Bledsoe shared that he has held several virtual meetings at the state and local level.
- Dr. Bledsoe shared a COVID-19 update for the fall semester. He shared that a link for up-to-date numbers of COVID-19 cases affecting employees and students on MCC campus is now available on the website. Due to everyone's efforts, there still has been no person to person transmission on campus. There are 400 COVID-19 rapid tests to use on campus if needed.
- Dr. Bledsoe shared that he has participated in several virtual meetings with community college Presidents from across the state.
- Dr. Bledsoe noted that he has been working with a group from NC State to create professional development courses for high-level and mid-level employees. Dr. Bledsoe hopes to make this professional development opportunity an annual event for all employees to take part in.
- Dr. Bledsoe reported that he is working with the Health Department to use MCC as a vaccination location for all MCC employees to be vaccinated if they wish.

Chairman's Report – Claudia Bulthuis

Calendar of Events – Appendix J

Mrs. Bulthuis presented Appendix J, the calendar of events; she noted that due to the COVID-19 pandemic, upcoming events have been cancelled. In addition to the calendar, she noted the following:

- Mrs. Bulthuis reminded the Board that graduation will be held on May 12, 2021.
- Mrs. Bulthuis noted that the February Board of Trustees meeting will be held at 6:00 p.m. via zoom.
- Mrs. Bulthuis shared the Presidential Evaluation Schedule with the Board of Trustees that will begin this month.

- **Presidential Evaluation Schedule**

- Direct Reports turn in forms by January 31.
- BOT reviews Direct Report Forms at February BOT Meeting.
- BOT receives evaluation form at February BOT Meeting.
- BOT returns completed forms by March BOT Meeting.
- Results are compiled and reviewed by BOT at the Retreat in March.
- Results are discussed with Dr. Bledsoe at April BOT Meeting.

Recognition Request – (Action)

Mrs. Bulthuis and Dr. Bledsoe noted that Beth Smith will be retiring on January 31, 2021 and they presented a recognition request to the Board in line with Board Policy 1.12, Awards and Recognitions.

Dr. Bledsoe presented a letter nominating Mrs. Smith for emeritus status. According to Board Policy 1.12, Awards and Recognitions, Mrs. Smith meets the qualifications for the recognition and is the first person to receive this recognition from the MCC Board of Trustees.

Mrs. Capel made a motion, seconded by Mr. Price, that Beth Smith, Vice President of Student Services be awarded Emeritus Status upon her retirement. On a roll call vote the motion passes unanimously.

Mr. Knowles made a motion, seconded by Mrs. Capel, to adjourn the January 13, 2021 Board meeting at 6:29 p.m. The motion carried.

Claudia Bulthuis, Chairman



MONTGOMERY COMMUNITY COLLEGE

January 4, 2021

Dr. Chad Bledsoe
President, Montgomery Community College
1101 Page Street
Troy, NC 27371

Dear Dr. Bledsoe:

Beth Smith, after faithfully serving Montgomery Community College for over 34 years, has announced her retirement January 29, 2021. Beth has been a campus leader and innovator who has always had the best interest of students and institution in mind. She has strongly supported the mission of the community college to accept students where they are and to help them get to where they want to go. Multiple generations have been aided and supported by Beth in her 34 years of service. In addition, she has mentored a number of younger employees during their time at the institution. She has strongly supported student scholarship as a MCC Foundation President's club member and as an active fundraiser for the Foundation. Beth is a "goodwill ambassador" for the College and her name is synonymous with Montgomery Community College in the community.

It is with these thoughts that I recommend Beth Smith for Emeritus Status as "Vice President of Student Services Emeritus". I can think of no one who better meets the requirements or who is more deserving of the honor. All will truly miss her.

Sincerely,

R. Lee Proctor
Vice President of Instruction



MONTGOMERY COMMUNITY COLLEGE

January 8, 2021

Mrs. Claudia Bulthuis
Chair, Board of Trustees
1011 Page St.
Troy, NC 27371

Dear Chairman Bulthuis,

On January 29, 2021 Beth Smith, the Vice President of Student Services, will retire from Montgomery Community College. Beth has served the college for thirty-four years and distinguished herself as a leader and advocate for students. As Beth prepares to retire, my office has received numerous requests to honor her commitment to this institution. She has a stellar reputation and has earned the admiration of the faculty, staff and students.

This past Monday, I received a letter from Mr. Lee Proctor, Vice President of Instruction, recommending Beth for Emeritus status. In accordance with Board Policy 1.12, I accepted the recommendation and reviewed the criteria for emeritus status. Beth meets the criteria for this recognition. She is a graduate of Montgomery Community College and has served the institution for thirty-four years. During that time she has been a leader at the institution, guiding student service initiatives and influencing the direction of the college. Beth embodies the mission of Montgomery Community College and is a strong supporter of education. Therefore, upon her retirement at the end of the month, I nominate Beth Smith for the recognition of Vice President of Student Services Emeritus.

This is a fitting honor for an individual who has given so much of herself to this institution. She has been a leader, mentor, advocate, and a friend to so many people who have come through this college.

Sincerely,

Chad A. Bledsoe, Ph.D.
President, Montgomery Community College

**Regular Meeting of the Board of Trustees
Montgomery Community College
Roll Call**

Wednesday, January 13, 2020

<u>Board Members</u>	<u>Approval of the Agenda</u>	<u>Financial Reports</u>	<u>2021-2022 Academic Calendar</u>	<u>Accountability and Credibility Plan</u>	<u>Policies 5.2.4 and 5.2.7</u>	<u>Recognition Request</u>
Phil Absher	Yes	Yes	Yes	Yes	Yes	Yes
Tawanda Bennett	Yes	Yes	Yes	Yes	Yes	Yes
Claudia Bulthuis	Yes	Yes	Yes	Yes	Yes	Yes
Gelynda Capel	Yes	Yes	Yes	Yes	Yes	Yes
Dr. Katie Dunlap	Yes	Yes	Yes	Yes	Yes	Yes
Shyla Hairston	Absent	Yes	Yes	Yes	Yes	Yes
Robert Harris	Yes	Yes	Yes	Yes	Yes	Yes
Kerry Hensley	Yes	Yes	Yes	Yes	Yes	Yes
Susan Hershberger	Yes	Yes	Yes	Yes	Yes	Yes
Dr. Philip Jones	Yes	Yes	Yes	Yes	Yes	Yes
Gordon Knowles	Yes	Yes	Yes	Yes	Yes	Yes
Bill Price	Yes	Yes	Yes	Yes	Yes	Yes

**Montgomery Community College
County Funds - Board Report for January 2021**

Appendix B-1

	2020-2021 Budget Allotment	Expenditures to Date	Budget Balance	% Budget Expended YTD FY21
Salaries	247,796	148,874	98,922	60%
Benefits	125,518	76,669	48,849	61%
Contracted Services	12,653	9,647	3,006	76%
Supplies & Materials	43,556	35,892	7,664	82%
Professional Development (Travel)	133	25	108	19%
Utilities	289,918	165,234	124,684	57%
Repairs & Maintenance	34,463	19,258	15,205	56%
Membership & Dues	2,660	720	1,940	27%
Insurance & Bonding	31,172	772	30,400	2%
Other Current Expenses	5,567	2,503	3,064	45%
Non-Capitalized Equipment	964	-	964	0%
Total Current Expense	794,400	459,593	334,807	58%

RESTRICTED SALES TAX FUNDS (Held by County)

Life-to-date Revenues as of State's November 2020 Report	762,487
Add: Prior FY Property Tax Allocations from County Report	308,650
Add: FY21 Property Tax Allocation from County Report	27,343
Add: Prior FY Capital Appropriations from County (not sales tax revenue)	175,000
Total Revenue	1,273,480
Less: Prior FY Projects	(796,395)
Less: 2020-21 Projects- (Heat pump Pottery Bldg \$7K, Chiller Pumps Blair \$14K, Widen Road \$26K, Bldg 500 Reno \$71K, Dumpster Pad \$6, HVAC \$3K)	(127,080)
TOTAL LOCAL FUNDS AVAILABLE FOR CAPITAL EXPENDITURES 01/31/2021	\$ 350,005

Montgomery Community College
State Funds - Board Report for January 2021

	2020-2021 Budget Allotment	Expenditures to Date	Budget Balance	% Budget Expended YTD FY21
Salaries- Full Time	4,139,237	2,422,834	1,716,403	59%
Salaries- Part Time	926,116	433,757	492,359	47%
Salaries- Full Time & Part Time	5,065,353	2,856,591	2,208,762	56%
Benefits	1,891,508	1,077,570	813,938	57%
Contracted Instruction	134,840	50,920	83,920	38%
Financial/Audit Services	49,884	6,449	43,435	13%
I.T. Contracted Services	66,125	30,000	36,125	45%
Other Contracted Services	61,524	34,224	27,300	56%
Contracted Services	312,373	121,593	190,780	39%
Supplies & Materials	292,073	126,523	165,550	43%
Professional Development & Travel	111,298	13,181	98,117	12%
Communications	157,270	136,637	20,633	87%
Equipment Repair	31,905	4,080	27,825	13%
Maintenance Agreements	134,466	14,486	119,980	11%
Equipment Repairs & Maintenance Contracts (I.T. Equipment)	166,371	18,566	147,805	11%
Advertising	76,850	18,900	57,950	25%
Credit Card Electronic Processing	11,680	5,105	6,575	44%
Child Care Assistance Grant	23,121	7000.93	16,120	30%
WCE GEER Scholarships	72,750	49,595	23,155	68%
Project Skill-Up-Student Assistance	8,894	4,623	4,271	52%
Other Current Expense	29,872	18,744	11,128	63%
Other Current Services	146,317	85,067	61,250	58%
Software License Renewal	38,220	4,717	33,503	12%
Other I.T. Rentals/ Leases	57,459	54,030	3,429	94%
IT Rentals/Leases/Licenses	95,679	58,746	36,933	61%

Montgomery Community College
State Funds - Board Report for January 2021

	2020-2021 Budget Allotment	Expenditures to Date	Budget Balance	% Budget Expended YTD FY21
Insurance and Bonding	7,900	0	7,900	0%
Membership & Dues	29,560	7,914	21,646	27%
Minor Equipment	138,638	70,926	67,712	51%
Total Current Expense	8,491,190	4,592,216	3,898,974	54%
Equipment	703,358	317,233	386,125	45%
Perkins Equipment	41,742	19,901	21,841	48%
Healthcare/First Responders Equip	30,680	30,288	392	99%
PPE & COVID 19 Testing Equip	21,961	21,961	0	100%
Books	31,951	13,460	18,491	42%
Equipment & Books	829,692	402,843	426,849	49%
Total Expenses	9,320,882	4,995,059	4,325,823	54%

Montgomery Community College
Institutional Funds- Board Report for January 2021

			2020-21 Revenue	2020-21 Expense	Cash Balance 01/31/21
1	01-121	Pell Overpayments	-	-	(8,944)
	01-128	Veterans Reporting Fee	-	-	1,276
	01-132	Overhead Receipts 75%	729	1,472	14,390
	01-133	Current General & Miscellaneous	736	696	13,927
	01-134	Administrative Support	777	3,834.54	-
	01-135	Overhead Receipts 25%	243	-	10,691
	01-139	Excess Fee Receipts	54	54	-
	01-142	Textbook Rental	15,020	10,675	23,584
2	02-131	College Work Study	3,864	4,864	(1,000)
Total Institutional Support			21,422	21,595	53,924
	01-222	Forestry Program	100	750	6,456
	01-291	Specific Fees	44,246	28,054	111,340
	01-294	Live Projects: Taxidermy	-	-	349
	02-228	Self Supporting Curriculum	-	54	20,130
	02-229	Distance Learning	-	-	1,224
	02-232	NC Live Grant	-	-	409
	02-292	Technology Fee-Curriculum	11,657	522	65,773
Total Curriculum Instruction & Fees			56,003	29,380	205,681
	01-314	Scrap Metal Fund HVAC	-	-	768
	01-315	Self Supporting	12,963	16,392	78,481
	01-331	Community Service	-	-	1,712
	01-352	Career Readiness	-	-	2,173
	01-363	Small Business Center	540	-	9,363
	01-391	Specific Fees: Occupational Extension	13,201	5,312	91,977
	01-394	Horticulture: Live Project	-	-	878
	02-327	CE Grants/Scholarships	69,000	12,300	59,226
	02-383	Fire Training Center Grant	-	-	12,312
	02-392	Technology Fee: Continuing Education	-	-	2,008
	02-851	CARES Act-Institutional	166,518	166,518	-
Total Cont Ed/Non-Curriculum Inst & Fees			262,222	200,522	258,897
3	02-425	NCWorks Grant Adult Services/Dislocated Worker	53,083	83,121	(30,038)
3	02-428	NCWorks Finish Line Grant	2,046	2,885	(839)
Total NC Works			55,129	86,006	(30,877)
	01-621	Operational Funds	1,217	20,844	54,565
4	01-622	Sales Tax Utilization	70,295	127,080	(56,785)
	01-623	Agricultural Expansion	98,900		98,900
Total Plant Operation & Maintenance			170,413	147,924	96,680
	05-715	Vending	2,054	1,455	12,145
	05-716	Bookstore Vending	5,326	-	51,646
	05-721	General Store	42	(865)	1,213
	05-740	Parking Fee	2,268	24,608	26,761
	05-770	Student Government Association	17,248	4,026	48,075
	05-771	Graduation Fund	399	68	2,090
	05-774	Student Ambassador	1,981	3,101	27,955

Montgomery Community College
Institutional Funds- Board Report for January 2021

		2020-21 Revenue	2020-21 Expense	Cash Balance 01/31/21
	09-772 Club Accounts	-	-	70,117
5	09-773 Agency Fund	-	-	(16,943)
	09-775 Funds for Others	-	-	24,275
	09-776 Restricted Scholarships Held	-	-	5,726
Total Proprietary/Other		29,317	32,392	253,060
	02-551 GEER Scholarship	49,595	49,595	-
	02-823 FSEOG	15,494	15,230	264
6	02-824 Pell Grant	541,377	541,804	(1,272)
	02-831 Education Lottery Scholarship	18,276	18,226	50
	02-833 Golden LEAF	14,185	14,185	-
	02-835 NC Community College Grant	22,378	22,318	60
	02-836 High Demand/Low Enrollment	852	852	-
	02-837 MCC Foundation Scholarship	71,496	74,116	-
	02-838 Wells Fargo Scholarship	500	250	250
	02-839 Less Than Half-time	1,632	390	1,242
	02-842 SGA President Scholarship	750	750	-
	02-845 SECU Scholarships	10,000	5,000	5,000
	02-850 CARES Act	-	-	-
Total Student Aid- Grants & Scholarships		746,534	742,716	5,594
	07-918 Capital Projects- Sales Tax Utilization	1,100	1,100	-
	07-925 Bond-Bldg 100 Int/HVAC/Roof	308,679	(148,687)	-
	07-925 Bond-Blair Hall & Outside Amphitheater	161,096	161,096	-
Total Capital Assets		470,875	13,509	-
Total Institutional Funds: First Bank		1,811,916	1,274,043	842,959

STIF Account as of 01/31/21	Interest	Prior Y.E.	Current
	This Year	Balance	Balance
Operational Funds	160	44,887	45,047
Self Supporting- Continuing Education	39	10,851	10,890
Technology Fees	284	79,697	79,981
Bookstore	224	62,913	63,137
Total Institutional Funds: State Treasury	707	198,348	199,055

1 Pell Overpayment(Due from Students)

2 Due from Dept of Ed

3 Due from NC Works (WIOA)

4 Due from County

5 Financial Aid Bookstore Charges

6 Due from Students

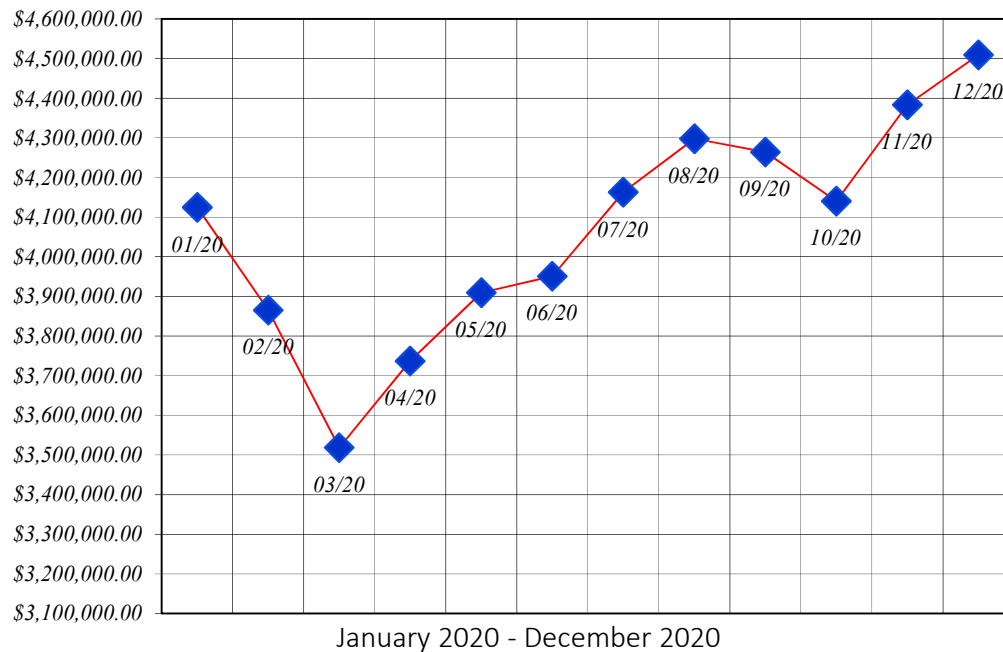
Montgomery Community College Foundation

Funds Statement FY 2020-2021

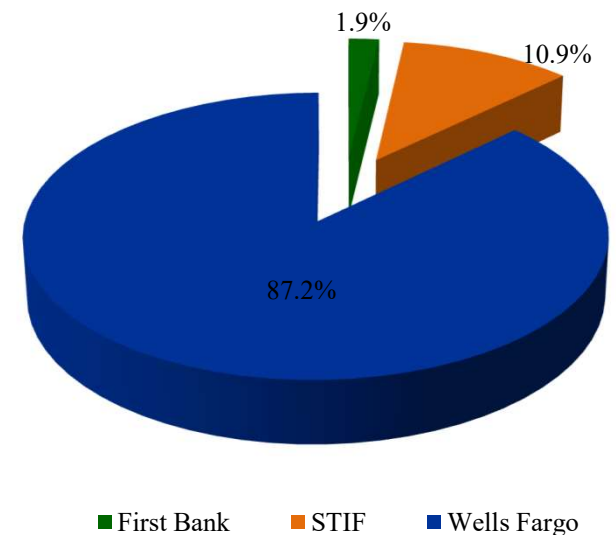
	Fiscal Year To Date 7/1/2020 thru 6/30/2021			
	Wells Fargo	STIF	First Bank	Total
Beginning Value	\$3,416,364.57	\$470,452.83	\$63,881.14	\$3,950,698.54
Receipts				
Interest/Dividends	\$32,360.63	\$1,722.53	\$8.69	\$34,091.85
Deposits	\$34,190.36	\$94,831.65	\$172,827.01	\$301,849.02
Total Receipts	\$66,550.99	\$96,554.18	\$172,835.70	\$335,940.87
Disbursements				
Fees/Withdrawals	\$68,584.80	\$74,417.17	\$149,891.19	\$292,893.16
Total Disbursements	\$68,584.80	\$74,417.17	\$149,891.19	\$292,893.16
Market Value Net Change	\$515,434.59	\$0.00	\$0.00	\$515,434.59
Ending Value	\$3,929,765.35	\$492,589.84	\$86,825.65	\$4,509,180.84
Net Change	\$513,400.78	\$22,137.01	\$22,944.51	\$558,482.30

Month of December 2020			
Wells Fargo	STIF	First Bank	Total
\$3,808,167.84	\$489,262.94	\$85,887.63	\$4,383,318.41
\$7,385.18	\$152.25	\$1.52	\$7,538.95
\$8,341.00	\$3,174.65	\$12,902.65	\$24,418.30
\$15,726.18	\$3,326.90	\$12,904.17	\$31,957.25
\$2,318.67	\$0.00	\$11,966.15	\$14,284.82
\$2,318.67	\$0.00	\$11,966.15	\$14,284.82
\$108,190.00	\$0.00	\$0.00	\$108,190.00
\$3,929,765.35	\$492,589.84	\$86,825.65	\$4,509,180.84
\$121,597.51	\$3,326.90	\$938.02	\$125,862.43

Foundation Funds Value



Foundation Funds Distribution





NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

Thomas A. Stith III
President

ALAMANCE COMMUNITY COLLEGE
ASHEVILLE-BUNCOMBE TECHNICAL
COMMUNITY COLLEGE
BEAUFORT COUNTY COMMUNITY COLLEGE
BLADEN COMMUNITY COLLEGE
BLUE RIDGE COMMUNITY COLLEGE
BRUNSWICK COMMUNITY COLLEGE
CALDWELL COMMUNITY COLLEGE
& TECHNICAL INSTITUTE
CAPE FEAR COMMUNITY COLLEGE
CARTERET COMMUNITY COLLEGE
CATAWBA VALLEY COMMUNITY COLLEGE
CENTRAL CAROLINA COMMUNITY COLLEGE
CENTRAL PIEDMONT COMMUNITY COLLEGE
CLEVELAND COMMUNITY COLLEGE
COASTAL CAROLINA COMMUNITY COLLEGE
COLLEGE OF THE ALBEMARLE
CRAVEN COMMUNITY COLLEGE
DAVIDSON-DAVIE COMMUNITY COLLEGE
DURHAM TECHNICAL COMMUNITY COLLEGE
EDGEcombe COMMUNITY COLLEGE
FAYETTEVILLE TECHNICAL COMMUNITY
COLLEGE
FORSYTH TECHNICAL COMMUNITY COLLEGE
GASTON COLLEGE
GUILFORD TECHNICAL COMMUNITY COLLEGE
HALIFAX COMMUNITY COLLEGE
HAYWOOD COMMUNITY COLLEGE
ISOTHERMAL COMMUNITY COLLEGE
JAMES SPRUNT COMMUNITY COLLEGE
JOHNSTON COMMUNITY COLLEGE
LENOIR COMMUNITY COLLEGE
MARTIN COMMUNITY COLLEGE
MAYLAND COMMUNITY COLLEGE
MCDOWELL TECHNICAL COMMUNITY COLLEGE
MITCHELL COMMUNITY COLLEGE
MONTGOMERY COMMUNITY COLLEGE
NASH COMMUNITY COLLEGE
PAMLICO COMMUNITY COLLEGE
PIEDMONT COMMUNITY COLLEGE
PITT COMMUNITY COLLEGE
RANDOLPH COMMUNITY COLLEGE
RICHMOND COMMUNITY COLLEGE
ROANOKE-CHOWAN COMMUNITY COLLEGE
ROBESON COMMUNITY COLLEGE
ROCKINGHAM COMMUNITY COLLEGE
ROWAN-CABARRUS COMMUNITY COLLEGE
SAMPSON COMMUNITY COLLEGE
SANDHILLS COMMUNITY COLLEGE
SOUTH PIEDMONT COMMUNITY COLLEGE
SOUTHEASTERN COMMUNITY COLLEGE
SOUTHWESTERN COMMUNITY COLLEGE
STANLY COMMUNITY COLLEGE
SURRY COMMUNITY COLLEGE
TRI-COUNTY COMMUNITY COLLEGE
VANCE-GRANVILLE COMMUNITY COLLEGE
WAKE TECHNICAL COMMUNITY COLLEGE
WAYNE COMMUNITY COLLEGE
WESTERN PIEDMONT COMMUNITY COLLEGE
WILKES COMMUNITY COLLEGE
WILSON COMMUNITY COLLEGE

January 15, 2021

MEMORANDUM

To: Presidents
Chief Business Officers

From: Elizabeth Grovenstein, Vice President/CFO *Elizabeth P. Grovenstein*

Subject: Budget Management Guidance – Fiscal Year 2020-21

Colleges' budget allocations are supported by a combination of State General Fund appropriations, tuition receipts, and federal funds. If any of these revenue sources do not meet expectations, budgets must be adjusted accordingly to ensure the State's constitutional mandate for a balanced budget is upheld. As we have discussed previously, tuition receipts are lagging projections. Based upon data through December, it is likely that we will under-realize our tuition receipts by 7%-9%. Consequently, it is necessary to revise colleges' formula budgets downward \$15 million (1.1%) for FY 2020-21.

Attachment A lists the amount by which each college's budget will be revised. Colleges may determine locally how to implement the budget call-back. Colleges may identify these reductions from any non-federal allocation included in the total formula and categorical budget allocations provided in Section III, Parts A-C, of the FY 2020-21 State Aid Allocations and Budget Policies (Budget Package) and as summarized in Section III, Part D of the Budget Package, except for Customized Training funds. Colleges may not identify cuts from any allocations approved by the State Board outside the scope of the Budget Package. **Please e-mail the attached form (Attachment B) to Candid Carrington, Associate Director of State Aid (carringtonc@nccommunitycolleges.edu) by February 1, 2021, indicating the appropriate purpose(s) that are being reduced as a result of this budget call back. Also, please ensure that these revisions are posted to the college's general ledger so that they show up on your January 112 report.**

Please remember that a budget represents a plan, or authority, to expend funds. That authority can only be exercised if revenues are sufficient to support the expenditure plan. There is no cash transaction associated with this budget call back. We are simply having to revise our budgets (i.e. our expenditure plans) to match cash revenues. Given the information available at this time, I believe that this budget call

Budget Call Back Memo

January 15, 2021

Page 2

back will be adequate to address the known budget challenges described above and still allow the System Office to manage any nominal budget challenges that have not yet presented themselves. I appreciate the colleges' cooperation with this disappointing, but necessary budget call back and your continued stewardship of State funds.

Attachments

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

Budget Call Back

FY 2020-21

Community College	Current Operating Formula Budget	Pro-Rata Calculation
Alamance CC	\$26,359,921	(\$279,737)
Asheville-Buncombe TCC	\$37,860,698	(\$401,786)
Beaufort County CC	\$11,189,640	(\$118,747)
Bladen CC	\$9,938,515	(\$105,470)
Blue Ridge CC	\$16,207,401	(\$171,997)
Brunswick CC	\$12,122,757	(\$128,649)
Caldwell CC and TI	\$24,579,894	(\$260,847)
Cape Fear CC	\$49,589,035	(\$526,250)
Carteret CC	\$11,730,146	(\$124,483)
Catawba Valley CC	\$28,243,133	(\$299,723)
Central Carolina CC	\$34,612,393	(\$367,315)
Central Piedmont CC	\$96,497,771	(\$1,024,056)
Cleveland CC	\$19,297,134	(\$204,786)
Coastal Carolina CC	\$26,899,185	(\$285,460)
College of the Albemarle	\$17,047,639	(\$180,913)
Craven CC	\$19,497,818	(\$206,915)
Davidson-Davie CC	\$22,958,452	(\$243,640)
Durham TCC	\$30,740,889	(\$326,229)
Edgecombe CC	\$13,917,212	(\$147,693)
Fayetteville TCC	\$80,161,589	(\$850,693)
Forsyth TCC	\$45,741,586	(\$485,420)
Gaston College	\$30,208,621	(\$320,581)
Guilford TCC	\$63,369,023	(\$672,487)
Halifax CC	\$8,382,278	(\$88,955)
Haywood CC	\$10,811,553	(\$114,735)
Isothermal CC	\$13,515,278	(\$143,427)
James Sprunt CC	\$9,217,079	(\$97,814)
Johnston CC	\$25,724,054	(\$272,990)
Lenoir CC	\$26,502,957	(\$281,255)
Martin CC	\$6,973,487	(\$74,004)
Mayland CC	\$9,605,710	(\$101,938)
McDowell TCC	\$8,622,276	(\$91,502)
Mitchell CC	\$17,503,977	(\$185,756)
Montgomery CC	\$7,773,524	(\$82,494)
Nash CC	\$19,031,552	(\$201,967)
Pamlico CC	\$5,694,550	(\$60,432)
Piedmont CC	\$11,599,004	(\$123,091)
Pitt CC	\$46,301,506	(\$491,362)
Randolph CC	\$17,642,097	(\$187,222)
Richmond CC	\$18,922,662	(\$200,812)
Roanoke Chowan CC	\$5,905,287	(\$62,668)
Robeson CC	\$18,387,476	(\$195,132)
Rockingham CC	\$12,180,519	(\$129,262)
Rowan-Cabarrus CC	\$42,152,945	(\$447,337)
Sampson CC	\$13,539,052	(\$143,680)
Sandhills CC	\$24,352,330	(\$258,432)
South Piedmont CC	\$18,588,519	(\$197,266)
Southeastern CC	\$13,361,470	(\$141,795)
Southwestern CC	\$16,704,398	(\$177,271)
Stanly CC	\$18,316,704	(\$194,381)
Surry CC	\$20,196,477	(\$214,330)
Tri-County CC	\$8,523,348	(\$90,452)
Vance-Granville CC	\$19,383,356	(\$205,701)
Wake TCC	\$123,184,462	(\$1,307,262)
Wayne CC	\$21,831,837	(\$231,684)
Western Piedmont CC	\$13,722,427	(\$145,626)
Wilkes CC	\$18,910,367	(\$200,681)
Wilson CC	\$11,628,849	(\$123,407)

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

Budget Call Back

FY 2020-21

Appendix B-3

TOTAL	\$1,413,463,819	(\$15,000,000)
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Board Report

Facilities

February, 2021

Prepared By: Wanda Frick

The new entryway has been built, accented with stone, and lights installed. The lettering is still in production but should be installed within the next 2 weeks.



Other projects on campus, amphitheater, forestry shed, Building 500 lot are waiting for a break in the weather to be completed.

The maintenance crew is continually cleaning, sanitizing, and have increased the frequency of changing the buildings HVAC filters.

The crew has also been completing work orders and performing preventative maintenance around campus.

**Montgomery Community College
Construction Update
February, 2021**

- **Blair Hall (100) Renovation, HVAC and Roof Replacement**

1st phase for roof replacement – The roofing project has been completed.

2nd phase (building renovations and HVAC upgrades) Most of the renovations have been completed.

The restrooms are waiting for the tile contractors to replace all tile in restrooms. The restrooms will be completed one set at a time.

- Budget: (NC Bond) \$3,895,000 (Golden Leaf) \$150,000
- Disbursed to Date: (NC Bond) \$3,519,249 (Golden Leaf) \$150,000

- **Blair Hall & Outdoor Amphitheatre Renovations**

The 2nd round of renovations have begun. The newly stamped concrete area with covered walkway entering Student Services has been completed. The entry arch has been constructed, stone installed, and lighting installed. The lettering is expected to be installed within 2 weeks. The new Counseling Center and general use conference room has been completed. The new Auditorium has been completed. The outdoor amphitheater has had its foundation poured. The brick structure will be constructed soon with the shelter constructed over the amphitheater.

- Budget: (NC Bond) \$459,286 (Adv Planning Grant) \$20,676
- Disbursed to Date: \$161,096

- **Building 500 Renovations**

All renovations of the building have been completed.

- Budget: (County Quarter-Cent Sales Tax) \$71,500
- Disbursed to Date: \$71,305 **FINAL**

- **Building 500 Lot and New Forestry Shed**

The old Forestry shed behind Building 500 has been demolished and grading crew is preparing the area for asphalt. Behind Building 600, the area for the new Forestry shed has been graded. Contractors are waiting for the weather to break to asphalt the lot. In an effort to add a gravel emergency access road from the new firing range addition to the current forestry road and connect back to the new building 500 parking lot, an additional \$8,000 has been added to the project from contingency funds.

- Budget: (County Agricultural Expansion Fund) \$268,000
- Disbursed to Date: \$0

- **Greenhouse Project**

The greenhouse kits have been ordered and the plans have been supplied to the engineer to complete site plans. Construction bids should go out with the next 30 days.

- Budget: (Golden Leaf) \$375,000 (County Agricultural Expansion) \$100,000
- Disbursed to Date: (Golden Leaf) \$0 (County Agricultural Expansion) \$1,100

- **Firing Range Expansion**

The firing range expansion consists of adding lanes and berms surrounding it on three sides.

- Budget: (MCC Foundation) \$70,000
- Disbursed to Date: (MCC Foundation) \$0

Personnel Appointment

Name of Person	Melinda S. Hill
Position	Director of Human Resources
Position Category	3
Salary	\$47,028
Effective Date of Employment	February 1, 2021
Budget Information	11-120-97-511300-40200

Position Description

Manages the human resources office providing leadership and direction to ensure the necessary services are provided in a cooperative, courteous and professional manner and that these services support the mission and goals of the college. In addition, the position is responsible for payroll preparation and benefits administration.

Education and Certifications

School/Certification	Years Attended	Degree
Appalachian State University	Currently Enrolled	BSBA in Management
Mitchell Community College	2017-2020	AA in Business Administration

Work Experience

Employer	Dates of Employment	Position/Title
Iredell County, Statesville, NC	Sept 2006 -Current	Benefits/Payroll Specialist
Carolina Rehab, Statesville, NC	May 2004 - September 2006	Insurance Coordinator

Professional Participation/Honors

IPMA (Int'l Public Mgmt Assoc) Human Resources Certified Professional Certification

Hiring Committee

Person	Position
Jeanette McBride	Vice President of Administrative Services
Jessica Blanchard	Accounts Rec/Accounting Technician
Michael Collins	Department Chair Business Administration
Korrie Ervin	Director of Resource Development
Jessica Hamilton	Director of Business and Industry Services
Kelly Morgan	Director of Marketing, Communications, and Public Relations
Tracey Wyrick	Dean of Career and Technical Programs

Appointment Recommendation and Approval

A Hiring Committee of college personnel interviewed Melinda S. Hill , checked his/her background, and found him/her qualified for the position. Upon recommendation from the Hiring Committee, I approve Melinda S. Hill for the **Director of Human Resources** position.

Chad A. Bledsoe

Chad A. Bledsoe
President

**Board Report
Instruction and Student Development
February, 2021**

The College is working with Montgomery County Schools to develop a “Grow Your Own Teachers” program to promote area residents to pursue a teaching career. The College will work with area 4-year schools to help students complete the Associate in Arts or Science degree pathways that ensure a smooth transition to a teacher preparation program. Phi Theta Kappa is sending out invitations to qualified students this month for membership in the honor society.

Instruction

Arts and Science

Congratulations to Marsha Mabry has completed the seven workshops required to earn the Quality Matters Teaching Online Certificate in January. Marsha is the first MCC instructor to complete the certification. Marsha along with a number of other faculty have been participating in the QM workshops as part of the CARES grant funds. Faculty continue to seek out remote professional development opportunities, including the Great Teachers Conference, and the NCCCS System conference (remote this year).

College and Career Promise

There are currently 41 Early College Students on target to complete the Associate Degree (along with a number of certificates) in spite of COVID interruptions. Two of those students are actually juniors and will have completed their associate degree in three years while finishing their high school degree. Both students will enroll in CTE pathways to complete additional preparation in the medical field. Congratulations to Ah’Jada Ingram on being selected as a Jack Kent Cooke Foundation Scholarship semi-finalist (\$40,000 annually for 4-years) and a North Carolina State Park Scholarship semi-finalist.

Health and Human Services

The Health programs are working with the recruitment office and the public information officers in developing a recruiting video as part of the Moore County Virtual Career Fair. Amanda Beaman, Phlebotomy and Medical Office Administration instructor, was featured on the Cengage Website success stories: https://drive.google.com/file/d/1dWj1nreSrG5xD0nZMI0V_rgSj5RCGn8o/view

Career and Technical Education

The Welding program has added a Torchmate Pipe Cutter to the list of equipment as part of the Perkins funds. Enrollment in Taxidermy is strong with 11 students in the day and 10 students in the evening program. The College is showing growth in the Criminal Justice and Business Administration programs as well. The BLET class, with 19 students, continues to go strong through the winter months while they spread out to allow for social distancing. Work continues on the Golden Leaf Greenhouse project as well.

Gunsmithing

The program has expanded the opportunities for additional machining lab time by adding a second Friday machining lab. The purpose of the lab is to provide additional machining instruction to increase student success in the program. Students are working to keeping the lab safe so that they can continue the face-to-face instruction that is so important in the program.

Student Services**Financial Aid**

The College has completed the first reporting for the CARES HEERF money. The College should now be eligible for additional funding. The department completed the North Carolina Higher Education Financial Aid Report with \$2.6 million distributed in 2019-2020. This is up \$437,000 (20%) from last year. Financial Aid continues to work with students to complete FAFSA by sending out reminder cards to all students including Montgomery High School seniors. In addition, the College participated in the MCS Financial Aid and Scholarship Update Zoom Meeting.

Recruitment and Retention

Nominees for the NCCCS College Foundations Awards are being submitted this month. Erica Santander-Hernandez is the MCC Academic Excellence Award recipient. Ms. Santander-Hernandez is a Medical Office Administration student and a President's Honor Roll recipient. She is already working at the Montgomery Health Department as she finishes her degree. Student Board of Trustees Member, Ah'Jada Ingram (Associate in Arts) is the MCC nomination for the Bob Scott Award and William "Lou" Jones (Gunsmithing and Shooting Sports Management) is the MCC nomination for the Dallas Herring Award.

Records and Registration

Invitations have been mailed to qualified Practical Nursing applicants to sit for the TEAS exam in February. Associate Degree Nursing program application deadline was the end of January and invitations will be sent out shortly for testing in March. The TEAS test is part of the selection process for the nursing programs. A reminder about applications for 2021 Graduation was sent to all students to encourage all students meeting the graduation requirements to submit an Application for Graduation. In addition, the Records Office is currently working to identify students who will be meeting any graduation credentials and contacting them.

Counseling

Blackboard tutors, funded by CARES Fund, assisted over 30 students with Blackboard Passwords resets, navigation, and student accounts. The counseling staff continues to send weekly reminders to students about the resource available in-person and or virtually. The staff continue assist faculty in making contact with students who are absent or not active online. Faculty continues to refer students to the retention staff for follow-up.

Continuing Education

Success Story: A CCR student was homeless and living in their car when they entered our program. Through our support and encouragement, this student completed our program this fall and enrolled in truck driver training school. They successfully completed the program and secured a job as a full time truck driver. We could not be more pleased with the outcome and look forward to their continued success.

Business & Industry Services

Five new adult apprentices have been added this semester. Three are Certified Nursing Assistant students (Autumn Care of Biscoe), one is an Industrial Systems Technology student (Jordan Lumber), and one is an Electrical Systems student (Jordan Lumber).

Health & Public Safety

The Certified Nursing Assistant 1 program is nearing its maximum capacity with 28 future Certified Nursing Assistants now enrolled in our various sections. Seventeen students have enrolled in the Initial EMT (Emergency Medical Technician) Hybrid program. This program allows students to complete the majority of the classwork online with practicums face to face on Saturdays.

Pottery

The pottery program currently has 43 students enrolled throughout the various sections being offered. Enrollment continues to grow despite the challenges of the pandemic.

Small Business Center (SBC)

Virtual SBC seminars this year are averaging 20 participants! Topics covered have included "Starting a Nonprofit", "Grant seeking 101", and "Grant Writing 101".

Workforce Innovation & Opportunity Act (WIOA)

In collaboration with the Department of Public Safety (DPS) we hosted an outdoor recruiting event on January 28th. While maintaining and operating under CDC guidelines and MCC safety procedures, several job seekers attended the event. DPS concluded the event with several potential candidates.

Board Report Marketing Update February, 2021

New Foundational Initiatives (new tools and resources needed for success)

Online Marketing Toolkit created for employees in Photo Drive; content being added now, will be completed shortly

Promotional Activities (events and advertising we purchased)

Criminal Justice Ad (Montgomery Herald)

Point of Sale Table Ads: Zeno's Restaurant and Better Burger in Troy

Press Releases and Stories (sent to media outlets, posted online)

Department of Labor Grant

Beth Smith Retirement/Emeritus

Press Pickups

Beth Smith Retirement/Emeritus (1/27)



Your Career in Criminal Justice Starts Blue Here

- Completely online
- High lifetime earnings
- Broad career opportunities
- Educational edge over other candidates

Our Criminal Justice Technology graduates become law enforcement officers (local, state and federal), probation/parole officers, correctional officers, loss prevention specialists, fraud investigators, legal assistants and more! Contact Tracey Wyrick at wyrick4721@montgomery.edu or 910-898-9700 for more information to begin your course toward this rewarding career. Online classes begin January 25th!

MONTGOMERY COMMUNITY COLLEGE
Blaze Your Trail



Social Media Statistics (Facebook)

	Aug	Sep	Oct	Nov	Dec	Jan
New Visitor	591	496	392	316	240	365
Pageviews						
Likes	32	16	17	16	23	26
People Reached with Posts	6,616	2,594	4,816	1,657	1,110	5481
People Engaged With Posts	1,769	823	1,380	424	155	1,011
New Followers	34	18	16	16	22	28

**Board Report
Student Government Association
February, 2021**

The SGA handed out spring semester "Welcome Back Bags" filled with goodies to students and employees January 25th-29th. 350 bags were distributed.

The SGA will be hosting a virtual version of our annual Valentine Hearts contest. A picture of a jar filled with all different sizes and types of heart-shaped candies will be emailed to all MCC students and employees for a chance for them to submit their guesses for the number of hearts in the jar in order to win a prize. This is an easy, fun activity that has been done for several years and typically generates a lot of participation. The contest will take place the week of February 5th-12th.

The SGA will be hosting a weekly video series in observance of Black History Month. A video will be emailed out to all MCC students and employees each Monday throughout the month of February. These videos will showcase different monumental accomplishments by African American and Black American icons throughout history.

Advisor Latham will be working on coordinating food trucks to come to campus on Fridays. She is planning to contact Higgins BBQ and Sweet Tee Grille in order to set up a monthly plan for them to visit campus.

President's Report February 10, 2021

Activities since the January Board Meeting

1/14/21	MCC Employee Meeting (Virtual)
1/19/21	Cabinet/Crisis Management Team Meeting (Virtual)
1/19/21	SGA Meeting (Virtual)
1/20/21	Personnel Meeting (Virtual)
1/21/21	Personnel Meeting (Virtual)
1/21/21	Rotary Meeting (Virtual)
1/26/21	VP Meeting (Virtual)
1/26/21	NCACCP Technology Meeting (Virtual)
1/27/21	FirstHealth Montgomery Board Meeting (Virtual)
1/27-31/21	NCACCP Winter Conference (Virtual)
2/2/21	Cabinet/Crisis Management Team Meeting (Virtual)
2/4/21	Belk Center Presidents' Academy Seminar (Virtual)
2/5/21	MCC Tour with Representative Ben Moss
2/9/21	VP Meeting (Virtual)
2/10/21	Foundation Board Meeting (Virtual)
2/10/21	Board of Trustees Meeting (Virtual)

Upcoming Activities

2/11/21	Employee Meeting (Virtual)
2/12/21	ERP Committee Meeting (Virtual)
2/16/21	Cabinet/Crisis Management Team Meeting (Virtual)
2/17/21	NC State Professional Development Seminar (Virtual)

Board of Trustees Information

<https://www.montgomery.edu/bot>



Blaze Your Trail

Board of Trustees Calendar of Events

2021-2022

February 10, 2021	11:30 a.m.	Foundation Board Meeting (Virtual)
February 10, 2021	6:00 p.m.	Board Meeting (Virtual)
March 10, 2021	5:30 p.m.	Board Meeting (Virtual)
April 14, 2021	5:30 p.m.	Committee/Board Meeting
May 12, 2021	11:30 a.m.	Foundation Board Meeting
May 12, 2021	5:30 a.m.	Board Meeting
May 12, 2021	7:00 p.m.	Graduation
June 9, 2021	5:30 p.m.	Committee/Board Meeting
July, 2021		No Board Meeting
August 11, 2021	11:30 a.m.	Foundation Board Meeting
August 11, 2021	5:30 p.m.	Committee/Board Meeting
September 8, 2021	5:30 p.m.	Committee/Board Meeting
October 13, 2021	5:30 p.m.	Committee/Board Meeting
November 10, 2021	5:30 p.m.	Foundation Board Meeting
November 10, 2021	5:30 p.m.	Committee/Board Meeting
December, 2021		No Board Meeting
December 3, 2021	5:30 p.m.	Board Christmas Dinner
January 12, 2022	5:30 p.m.	Committee/Board Meeting