

Admission into Practical Nursing

Admissions Criteria

Admission to the Practical Nursing program is based on completion of all of the following admission requirements including appropriate academic assessment outcomes. It is the **student's** responsibility to ensure that all documentation including testing and/or courses completed is transmitted to the Enrollment Office. Prospective students are not considered for admission until all paperwork and all assessment benchmarks are complete and verified through the Enrollment Office.

Admissions criteria 1-4 due by January 15

1. **Apply:** Apply on online at www.montgomery.edu by January 15.
2. **Request transcripts:** Submit a high school/high school equivalency certificate (GED®)/Adult High School transcript that meets North Carolina standard and any necessary college transcripts. (MCC reserves the right to test for proficiency any applicant asking for transfer credit on theory or clinical course.)
3. **Placement Testing:** Successfully complete placement testing requirements for the nursing program by January 15. (See Placement Testing Options below.)
4. **Nurse Aid I:** Must have completed or be currently enrolled in a state-approved NA I program. Applicants must have a passing competency evaluation and be current on the NC NA I Registry with no substantiated findings on any registry throughout enrollment in the Practical Nursing program.
 - a. Applicants who hold NA I certification must submit their NC Registry Listing by January 15. Applicants earning their NA I after 2009, must also provide documentation of their state approved training.
 - b. Applicants currently enrolled in a NA I course must submit a NA Enrollment Verification form by December 15. (Forms are available at the Information Desk.) Upon completion of the NA I course, students must submit a copy of their NC Registry Listing and documentation of their state approved training to the Enrollment Office no later than March 1.
5. **Admissions Test:** Applicants who have completed all admissions requirements (1-4 above) by the application deadline will be eligible to take the HESI A2 Admission test. After the application deadline, **qualified applicants will be notified of their eligibility and testing schedule.** Upon recommendation of the Enrollment Office, applicants may retest once at a cost of \$48 per test session. **Note: HESI A2 scores are not accepted from other colleges.**

Acceptance Status

After all criteria for admission including HESI A2 testing have been satisfactorily completed, applicants will be evaluated for provisional acceptance. A point selection process will be used to rank applicants for acceptance into the program. Each applicant will receive written notification from the Enrollment Office concerning provisional acceptance or placement on the Practical Nursing alternate list. Acceptance is provisional pending the following requirements.

Acceptance criteria 6-9

6. Complete an online Practical Nursing online orientation prior to Fall Semester.
7. Attend mandatory orientation sessions conducted by college representatives in April and June unless other arrangements are made with the Program Director.
8. Be certified with Basic Life Support CPR. Documentation must be submitted to the Enrollment Office prior to registration and certification must be maintained throughout enrollment.
9. Meet physical and emotional health requirements necessary to provide safe nursing care. If provisionally accepted, the applicant will receive an Applicant Medical Form provided by the Enrollment Office.
 - a. The Physical Examination portion of the form must be **completed, signed and dated** by a physician, physician assistant, or nurse practitioner.
 - b. The Immunization Record requires a **clinician signature or clinic stamp and must be dated.**

The completed form should be returned to the Enrollment Office by the designated due date or the provisional acceptance will be forfeited. The applicant Medical Form will be reviewed by the Practical Nursing Program Director and must be approved before the applicant can register.

For more information...

www.montgomery.edu/practical-nursing-home.html



1011 Page Street Troy, NC 27371
910-898-9600

Placement Testing Options

Practical Nursing applicants must meet requirements for placement into college-level English and Math courses. These requirements may be met through the following ways:

- Appropriate NC DAP/SAT/ACT test scores (Writing, Reading and Numerical) or completion of required remediation based on those scores –or–
- Completion of high school Multiple Measures –or–
- Appropriate transfer credits or advanced placement credit

Contact the Enrollment Office for more information.

Practical Nursing Deadlines

Application Deadline	Jan. 15
Placement Testing Deadline	Jan. 15
HESI A2 Testing	mid-Feb
Confirmation of Program Option	Feb. 15
Provisional Acceptance Notification	mid-March
Confirmation of Provisional Acceptance	mid-April
Mandatory Orientation	mid-April
Mandatory Orientation	mid-June
Basic Life Support CPR	July 1
Physical Exam (Medical) Form	mid-July
Priority Registration	late July

Failure to meet deadlines will render applications invalid

Point Selection Process

A point selection process will be used to rank applicants for acceptance into the program. The selection process will be for those applicants who have completed all the Admissions Requirements. Applicants will be ranked based on the following criteria: (1) HESI A2 Assessment scores; (2) previous secondary and post-secondary academic work, (3) HESI A2 first attempt success; and (4) county residence. **In late February, the point selection process will be completed and applicants will be notified about acceptance or placement on an alternate list. You will be notified by mail mid-March.**

Applicants for Readmission

A student previously enrolled in the Practical Nursing program at MCC who withdrew in good academic standing (making satisfactory progress and eligible to continue at the time of withdrawal) because of documented medical reasons will be given first consideration. Other students in good academic standing will be considered next. Students who have withdrawn or have been suspended or dismissed for academic, attendance, or disciplinary reasons will be considered last. **A student may be admitted to the Practical Nursing program only twice, including re-instatements.**

Should there be competition for space available for transfer applicants and applicants for readmission, applicants will be prioritized based upon admission criteria and overall GPA at the time of withdrawal or dismissal. Applicants in good academic standing will be given priority consideration

Reapplication for Subsequent School Terms

If you are not accepted into the program or if you are accepted but decide not to attend and wish for your application to be considered for another academic year, you must reapply for admission by completing a new application. Your application will not be considered unless you reapply. You should reapply as soon as possible or by January 15 for the next school year. *A student may be provisionally accepted only twice.*

Transfer Applicants (Transferring credits to MCC)

Positions are sometimes available for students from other nursing programs. All students applying for transfer to MCC should complete the application process by October 15. Any transfer credits must be a grade of "C" or above and be evaluated by Student Services and Practical Nursing Staff prior to entrance. The College reserves the right to test any applicants requesting transfer credit on any theory or clinical course.

Applicants for transfer must apply for admission in the same manner as new applicants, must meet the requirements for entrance for new applicants, and must submit an official transcript from his/her former school of nursing along with course descriptions and evidence of content and concepts completed (i.e. course outlines, skills checklists, etc.) Applicants in good academic standing eligible to return or continue will be given priority consideration. Each applicant will be reviewed on an individual basis.

Medical History Report

All applicants selected for acceptance into the program are required to submit a medical history report completed, signed and dated by his/her physician. The report **must** include the 2-step TB test results (2 different tests 1-3 weeks apart) done after June 1 of the year of enrollment, proof of MMR or titer, proof of varicella or titer, proof of Influenza vaccine, and proof of three DTP (one must be TDAP within 10 years) along with other state specified information. Applicants selected for acceptance must also provide a record indicating that he/she has received a Hepatitis B vaccination or sign a form declining the vaccination. Forms will be provided by the Enrollment Office and the applicants will be notified of the due date. Once enrolled, students may be subject to random drug testing at any of the clinical agencies. (See "Criminal Records, Drug Testing and Health Screening" section below for other clinical site requirements.) Incomplete medical forms will be returned to the applicant for completion. **Acceptance is provisional pending receipt of the completed and approved medical form.**

Mandatory Orientation

Applicants selected for admission will be contacted about attending mandatory orientation sessions conducted by college representatives. Each applicant is required to attend these orientation sessions unless other arrangements are made with the Practical Nursing Program Director. Applicants who fail to attend without prior approval **will forfeit** their position in the program.

Criminal Records, Drug Testing and Health Screening

Affiliating agencies used by MCC's Practical Nursing program require students to submit to criminal background checks, drug testing and/or health screening prior to or during participation in class, lab, clinical, or co-op experiences at their sites. Students should be aware that progress toward graduation may be limited by **any inability** to meet the agency requirements for student placement. Information for the criminal background checks and drug screening will be distributed and performed during mandatory orientation.

COSTS

The total estimated cost of the nursing program is approximately \$5,040.20 for North Carolina residents. The total estimated cost for out-of-state residents is approximately \$11,184.20. These costs are subject to change. For more detailed cost information, see the attached "Estimated Costs by Semester" sheet.

A student may forfeit his/her position in the program if tuition and fees are not paid by designated payment due dates.

Financial Assistance

All nursing applicants are encouraged to apply for financial aid assistance. For more information, contact the Financial Aid Office at MCC or visit www.fafsa.gov. Scholarships and veteran's benefits information is also available. MCC does not participate in the Stafford Loan program.

Nelnet

MCC is proud to offer Nelnet as a convenient budget plan. This is a payment plan, not a loan program. For more information, click on the Nelnet logo on our website: www.montgomery.edu or call Jessica Brower at 910-898-9633.

Related Information about Practical Nursing

Academic Requirement, Homework, & Work Recommendations

The majority of the Practical Nursing program involves approximately three to eight hours per day of classroom/online and/or clinical work and approximately three to six hours per day of homework and class preparation. Nursing students are required to maintain at least a 2.0 GPA (a "C" average) to remain in the program with a grade of "B" or better on each nursing course and BIO course. Graduates are eligible to take the National Council Licensure Examination for Practical Nurses.

Due to the significant amount of time required for class, clinical, online and homework responsibilities, it is recommended that nursing students **not** be employed during the program or, if employed, work only part-time. Please prepare your family for the significant amount of time required for you to successfully complete the program.

Attendance

Students accepted into the nursing program **must** attend at least 90% of the class meetings in order to pass a course. Tardiness exceeding five minutes will constitute an absence. Appointments should be scheduled during non-class/clinical hours.

Class Size

Class size is 60 students but is subject to change. The first 60 applicants with the highest point totals are offered positions in the upcoming program. The remaining qualified applicants are placed on an alternate list. If any of the applicants offered a position decline that offer, applicants on the alternate list will be contacted about filling the available positions. *Please note: A student may be accepted only twice into the program*

Clinical Site

Clinical experiences occur at a variety sites in the area one-two or more days per week. While many students carpool to the clinical sites, each student is responsible for arranging their own transportation. **Clinical days vary depending on availability of clinical sites.**

MCC and their contractual externship facilities assume no liability financially or otherwise for illnesses and/or injuries incurred by students while performing required learning-centered, clinical/co-op externship activities.

Hours

Practical Nursing at MCC is a comprehensive, two-semester (one-year) program. There are two 12-week courses and one 8-week course. One of the 12-week courses is split into a 4-week session and an 8-week session. There are two options for enrolling in classes: (1) day hybrid option, or (2) evening hybrid option.

Nursing class for the day hybrid option is held on Tuesdays from 9:00 am to 12:50 pm, **with clinical hours varying depending on availability of clinical sites.**

Nursing class for the evening hybrid option is held on Tuesdays from 6:00 pm to 9:50 pm, **with clinical hours varying depending on availability of clinical sites.**

Insurance

Students are required to pay \$11 per year for liability insurance and \$1.60 per term for accident insurance. These

fees are due at registration. Students are highly encouraged to carry personal health and additional accident insurance for their own protection.

Job Referral Services

Job opportunities for nursing graduates are plentiful at present across North Carolina. The job openings received at MCC have averaged between \$15 and \$20 per hour. MCC coordinates its job referral service for regional and statewide nursing openings through the Employment Security Commission and the Montgomery County JobLink Career Center.

Practical Nursing Club

All students accepted into the nursing program are highly encouraged to become members of the Practical Nursing Club, an SGA club. Member benefits include assistance with expenses for practical nurse licensure and the purchase of the practical nursing pin for the pinning ceremony. Members also have the opportunity for participation in social and civic activities throughout the academic year.

Related Courses

Prior to acceptance into the nursing program, students may enroll in the related courses. By passing these related classes ahead of time the course load in nursing the following year will be reduced. However, completing related courses early may impact financial aid awards. Students should consult the financial aid staff for more information.

Being enrolled in these related classes, however, **does not guarantee a position** in the nursing class for the following year. Each applicant will still have to compete for the available positions using the regular nursing admissions criteria. Applicants may transfer related courses from another institution with a grade of "C" or better. If you decide to take refresher/related courses, please contact the Enrollment Office to receive the necessary information. Due to course content, the nursing courses and Anatomy and Physiology credits must have been completed within the last three (3) years prior to enrollment to be considered for credit. Courses with a technical or skill content have a five-year (5 year) time limitation on the acceptance of transfer credit. This includes credits earned at MCC as well as other post-secondary institutions.

Some courses in the nursing curriculum will not transfer into all Registered Nursing (RN) programs. Applicants who plan to transfer credits into an RN program upon completion of the Practical Nursing curriculum should contact the school they wish to transfer to for information on courses they will accept for transfer.

Transfer Options (Transferring credits from MCC)

Certain Practical Nursing courses may transfer toward the two-year Associate Degree Nursing (ADN) programs at the surrounding community colleges. Please contact the school you wish to transfer to for information on courses they will accept for transfer.

MONTGOMERY COMMUNITY COLLEGE

Practical Nursing

Estimated Costs by Orientation & Semester

These costs are subject to change.

HESI Test		\$48.00
Mandatory Orientation (June)	Criminal Background Check & Drug Screening	\$85.00
Priority Registration	Shoes	\$ 60.00
	Uniforms	150.00
	Nursing Supply Pack	100.00
	Watch with Second Hand	25.00
	Stethoscope	<u>30.00</u>
		\$365.00
Fall Semester	Tuition and Fees (in-state rate)	\$ 1,268.60
	Books	1,000.00
	HESI Program	396.00
	PN Sim Lab Fee	50.00
	Liability Insurance	<u>13.00</u>
		\$ 2,727.60
Spring Semester	Tuition and Fees (in-state rate)	\$ 1,268.60
	Graduation Fee	<u>40.00</u>
		\$ 1,308.60
Once semester begins:	Nursing Cap	\$ 21.00
	Dress Uniform	60.00
	Nursing Pin	75.00
	Licensure Fees	<u>350.00</u>
		\$ 506.00

TOTAL ESTIMATED COST OF PROGRAM (for in-state students) \$5,040.20

Tuition and fees for out-of-state residents

Fall Semester\$4,340.60

Spring Semester4,340.60

TOTAL ESTIMATED COST OF PROGRAM (for out-of-state students)..... \$11,184.20

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MCC is an equal opportunity institution.