I. INTRODUCTION

The MCC Dental Assisting Lab Manual has been developed for the purpose of serving as a reference for all dental assisting labs.

Established guidelines and policies covered in the Dental Assisting Handbook will apply to all lab sessions where appropriate. Students should refer to the program handbook concerning

- Attendance
- Academic Honesty
- Confidentiality
- Ethics/Professionalism
- Attitude
- All other policies

It is the professional responsibility of the dental assisting student and faculty to be familiar with and abide by the guidelines, policies and procedures set forth in the Program Handbook and Lab Manual.

This manual provides direction which facilitates the learning experience, allowing students to become proficient in laboratory procedures and preclinical skills. Skills performed in an organized manner facilitates student learning and progress. Developing a foundation for a professional attitude, behavior, and skills will promote student success and entry into the field of dentistry.

Laboratory Competencies

- Perform chairside procedures
- Perform dental laboratory procedures
- Promote professionalism
- Provide patient education
- Perform advanced functions
- Perform radiographic procedures
- Facilitate community dental health
- Perform infection control protocol

II. PROFESSIONAL RESPONSIBILITIES

Dental assisting students are expected to maintain a professional manner and appearance at all times. Courtesy, cheerfulness, and consideration for others are qualities of professional conduct, which are expected to be exhibited.

Reliability, attendance, punctuality, attentiveness, honesty, patience, respect, cooperation and responsibility are characteristics that promote professionalism.

Respect is a characteristic that is expected at all times toward classmates, instructors, professionals and the public.
III. **Laboratory Guidelines/Policies**

1. 
   a. All lab sessions will begin as scheduled unless otherwise specified

   b. Students are expected to arrive on time and ready to begin the laboratory session. This includes but not limited to
   - Lab attire, PPE’s such as safety glasses, mask, and latex-free gloves.
   - Assigned laboratory kit and/or skill sheets available.

   c. It is not necessary to wait on an instructor to direct the student; **initiative** is a responsibility of the student and will promote lifelong learning and increase marketability as an employee.

   d. Students are encouraged to offer verbal instructions or demonstrations of a task for classmates during lab sessions, however they should check with the instructor concerning any questions or issues that arise.

   e. Students must not help in a way that constitutes doing the work for a classmate.

      Students should be aware that at times even through a classmate may be struggling with a skill they may not want assistance from another student….please be courteous and wait to be ask before forcing assistance upon someone.

      It is acceptable to “offer” help, but allow the classmate to accept or decline the offer without consequences or negative remarks.

      **In order for everyone to benefit from the experience of this program and to become skilled and proficient at chairside assisting and laboratory skills each student must work on their own.**

      **When a student encounters a problem meeting the required guidelines for any task they are encouraged to practice the task several times to successfully correct the problem. When this has been attempted and the student feels they cannot correct the issue they are encouraged to seek the help of an instructor.**

      **A student may ask for help from another student and it is acceptable for a classmate to verbally explain a solution to the issue to another classmate, however, it is NOT acceptable to help another classmate in a way that will constitute performing the task for them.**

      **If students are observed actively performing a task for another classmate both parties will be reprimanded and placed on probation for the remainder of the semester. A second observation will result in immediate dismissal from the program.**

      **Depending on the situation a student may be dismissed on the first offense.**

2. In order to evaluate laboratory sessions, students must successfully complete lab proficiency skill sheets. Lab skill sheets must be available during all lab sessions. All skill sheets must be successfully completed in order to complete the course(s).

3. Students are expected to follow all program guidelines pertaining to safety and infection control.
4. Students are expected to participate in all laboratory session as a student and/or patient.

5. Food, drinks nor chewing gum is allowed in the dental lab.

6. Students are not to leave laboratory sessions except during breaks.

7. All cell phones and devices must be turned off and put away with personal belongings during lab sessions. It is not acceptable for cell phones to be carried in the pocket of scrubs. Students are to address emergency situations with the lab instructor.

8. Open lab will be held for students to complete task(s) that are not completed in lab. Open lab will be held each week as posted, however an instructor may not be available. Students must assume the responsibility of working on their own, however all guidelines/policies will apply.

9. Students must follow all infection control protocols established by the CDC and MCC. Students can access the MCC Infection Control and BBP Standard on the program website, in addition policies can be found in the dental assisting lab.

10. **Teamwork** is an essential characteristic as a professional in the field of dentistry. Students should expect to participate as a team member during lab procedures, clean up, restocking, etc.

11. During instructor demonstrations it is expected that students will assume a position that affords visibility and allows them to see specific details. Students that chose not to participate or be engaged in demonstrations must be prepared for this to adversely affect their grades.

**IV. Personal Appearance**

1. Visible tattoos must be covered during class, lab and clinical portions of the program, this includes, hands, fingers, forearm, face, neck, etc. Students must be prepared to wear specific types of clothing or purchase and use tattoo “make up” if necessary.

2. Visible body piercings must be removed during class, lab, or clinical sessions, spacers are acceptable, band-aids, etc are not to be worn to cover the piercing instead of removing it. In addition, piercings such as tongue and lip rings; balls and nose rings, etc. are not acceptable during class, lab or clinicals.

3. One (1) small pair of earrings, **one earring per ear** is acceptable, no hoops. Rings; one flat band (such as a wedding band) may be worn during lab, however no other jewelry is acceptable.

4. Fingernails must be trimmed and no longer than the tips of the fingers. Nails must be clean, smooth and neat. Clear polish only. Artificial nails are not acceptable due to possible fungal infections.

5. Hair must be pulled back or put up during lab sessions. Neither hair nor bangs should hang down on the neck or face. Extreme hair colors cannot be worn (no more than two natural colors that is neat in appearance) Extreme hair colors such as blue, purple, etc. are not acceptable. Wispy's must be pinned back or held back with a headband. Hand bands or decorative hair accessories are not acceptable due to infection control.

   Facial hair is not acceptable due to infection control procedures

6. Make-up should be conservative and used in moderation. Perfume should be used in moderation due to close contact with patients and staff members that may have difficulty with allergies.
7. Personal Habits

- MCC is a smoke free campus, although smoking is acceptable in personal vehicles while on campus, students must refrain from smoking during lab session hours.

- Chewing gum is considered unprofessional in dentistry and is not acceptable during class/lab/clinical sessions.

Students are expected to adhere to these policies without being reminded by instructors.

V. Laboratory Attire/Required Purchases

- During laboratory sessions students are required to wear a clinical uniform, which must be purchased according to program guidelines.

- Jacket must be round neck, snap closures, and thigh length.

- Color for laboratory uniforms is Ceil Blue.

- Students are required to purchase two complete uniforms which includes
  - Two pair of scrub pants
  - Two clinic jackets
  - Two scrub tops (solid, no prints)

Crocs or Alegria shoes are acceptable. Crocs with holes on the top of the shoes are not acceptable due to potential danger with sharp instruments/needles. White or black tennis shoes or professional uniform shoes are acceptable, students are to wear matching socks (white, black or ceil blue) Please no multicolored or stripes (Canvas type shoes are not acceptable)

Uniform/Scrub Expectations

- Uniform/scrubs must fit properly, clean, wrinkle free and professional in appearance

- Scrubs must be odor free from smoke, sour smell or any other unpleasant odors

- Pants should not fit tight in the buttock area (faculty reserves the right to have student purchase additional pants if the fit is unacceptable)

- Pants should fit properly at the waist without turning/rolling the waist band down

- Pant length should be to the middle of the shoe heel or above the heel (scrubs must not drag the floor, faculty reserves the right to ask student to leave lab if scrub pants are too long)

- Pants with flare leg is acceptable, no bell bottoms

- Complete scrub uniform must match in color

- Neckline of scrub tops must not show cleavage
Clinical jacket must fit properly. NOTE: When clinic jacket is completely snapped it should not pull up from the bottom. If the jacket pulls up when it is snapped the jacket is too tight. If the jacket will not stay snapped when seated the jacket will be considered too tight (faculty reserve the right to have student purchase additional jackets if the fit is unacceptable) Should the jacket pull above the waist of the pants during lab activities and any part of the skin shows the faculty will require the student to leave lab and will not be allowed to attend until an acceptable jacket has been purchased. If backside cleavage is visible at any time the student will be asked to leave lab and will not be allowed to return until the situation has been resolved, if this requires additional purchase of clothing the student must be prepared to follow through with the requirement.

In addition, students are required to purchase Name tag (ordered through the college in the fall semester at a cost of approximately $10.00. This fee will be accessed at the time of registration.

Radiation Badge (ordered through the college during spring semester at a cost of approximately $50.00, this fee is accessed at the time of registration for spring semester)

**Students will also need to purchase**

4 Boxes of latex-free gloves (vinyl gloves are not acceptable) with cuff and must be correct size (additional box of gloves as needed). Gloves can be purchased at the General Store on campus. Gloves can be purchased as needed, however, students must keep enough gloves as to not run out during lab sessions. Black hairdresser gloves are not acceptable.

2 Boxes of ear loop mask (additional boxes may be needed)

Safety glasses (goggles are not comfortable and should not be purchases as safety glasses), glasses can be purchased through [www.safetyglasses.com](http://www.safetyglasses.com) or through other sources. Safety glasses must be rounded to fit the contour of the face or have side shields. Should eyeglasses be needed, the student may wear safety glasses over the eyeglasses or purchase an operator’s shield.

The following supplies are required and can be purchased through the college bookstore or through other sources. Students should check with the instructor prior to purchasing from an outside source.

**FALL Semester:**

- Tooth Dentoform/Typodont (model)
- Alginate Impression Material (purchased by student as needed)
- Alginate Mixing Spatula
- Mixing Bowl
- Cement Mixing Spatula

**SPRING Semester**

- XCP kit
- Digital plates/barriers
- Oral Health/Nutrition Supplies
VI. **Laboratory Supplies**

At the beginning of the fall and spring semesters each student will be issued a laboratory kit which will be stored at the student’s work station.

Dental Materials Kit includes:

- Alginate Scoop and Water Measure
- Instrument
- Variety of Mixing Pads
- Toothbrush
- 2 plastic model sheets

It is the responsibility of the student to return the kit at the end of the semester with the same contents as it contained when the kit was issued with the exception of mixing pads.

In addition, each student will be issued a container for disinfection and lab tray; the lab tray will be used to keep all constructed laboratory items together to be graded by the instructor.

Oral Health Kit includes:

- Toothbrush
- Toothpaste
- Fluoride Varnish
- Fluoride Trays
- Prophy Paste/Cups
- Disclosing Tablets
- Floss

These items will be used for patient care and must be restocked at the end of the semester.

Students are expected to participate in retrieving and replacing their own lab kit, trays and materials to the assigned cabinet following all lab sessions.

Students are expected to take responsibility in keeping the lab/operatory/classroom clean and disinfected, and all materials returned to their proper place at the end of the lab session.

Faculty understands that at times a student may forget an item and leave it in an operatory or on the work bench, however, should a faculty member have to remind a student of this type of action more than once, the item will be removed by the instructor and become the property of MCC.

VII. **Patient Role**

Dental Assisting students are expected to participate in laboratory skill assignments as an operator and a patient. Students will be required to sign a consent form and complete a medical/dental form to participate as a patient; this will be in effect throughout the program. Participation by way of a patient will be for hands-on practice only, dental work will not be conducted on students, other than coronal polishing.
VIII. Laboratory Lockers/Workspace/Equipment

Students will receive an assigned locker and workspace in the dental lab. The locker may be used to store PPE’s and miscellaneous lab items. Students may place a lock on the locker if they feel it is necessary. Students should not enter classmate’s lockers or laboratory kits to borrow classmate PPE’s/lab supplies. Respect is a courtesy owned to all.

Lab Computers

Computers in the dental lab are to be used for academic purposes only. They are not to be used to surf the web, check email, etc.

IX. Laboratory Skill Sheets

Students must bring skill sheets to all lab sessions. It is a course requirement that skill sheets be organized according to the syllabus and kept organized. Skill sheets must be turned in to the instructor in order to receive a grade.

Making Copies of skills sheets during lab time is not acceptable. It is the responsibility of the student to be prepared for lab sessions which includes having skill sheets available.

X. Professionalism will be evaluated each laboratory session; students will be graded each week on their professional conduct. Refer to the skill sheet on “PROFESSIONALISM” for criteria. In addition, a “CLINIC ASSISTANT” grade may also be given at the end of the semester. Students not displaying professional conduct will be placed on probation or may be dismissed from the program.

Skill Sheet Performance Requirements:

All skills must be completed at an 86% proficiency in order to complete the course. The following scenarios will be applied to completion of skill sheets.

A. Skill Sheet(s) Not Available for grading on the day of skill check off:

Should a student not have lab skill sheets available on the day of the scheduled check off lab session the student will receive a grade of zero on each skill sheet scheduled to be completed.

In order to complete the course the student must successfully meet the 86% proficiency on the missed skill sheet during open lab, however the grade of zero will stand.

The student must schedule a time within one week with an instructor to perform the skill during open lab and meet the 86% requirement.

Scheduling a time for the student to perform a skill will be at the discretion of the instructor, however it is the responsibility of the student to contact the instructor to schedule a time.
Students will be allowed 2 attempts at the open lab session to successfully complete the skill at 86%. Should a student not be successful at achieving an 86% they will be allowed to schedule a second open lab session (within one week). The student will be allowed 2 attempts to meet the 86% requirement.

Should the student not be able to complete the skill sheet successfully during the second open lab session the student may be dropped from the program.

Students will only be allowed to use open lab time to make up 1 (one) skill sheet (group) when skill sheets are not available.

Should the open lab time not be scheduled during the appropriate time the student will not be allowed to continue with other skill sheets and may be dismissed from the program.

**B. A student does not meet 86% proficiency on a skill sheet check off**

Should a student not meet the 86% proficiency on any skill sheet they will be allowed a second attempt the day of the skill provided time is available, however two (2) points will be deducted from the grade. In addition, points will be deducted for any missed steps or steps not performed correctly. Should time not be available the student must schedule a time with the instructor to repeat the skill within one week. Should the student not schedule a time with the instructor the student will receive a zero on the skill, however the skill must be completed in open lab in order to complete the course the zero will stand.

An instructor may choose to start a second attempt prior to completing the skill, in order to allow the student to complete the task during scheduled lab time, however 2 points will be deducted for the second attempt, and for any missed steps not performed correctly.

Should a student not complete the skill sheet at 86% proficiency successfully during lab they must repeat the task within one week during an open lab session to meet the 86% requirement.

Scheduling a time for the student to perform a skill during open lab will be at the discretion of the instructor, however it is the responsibility of the student to contact the instructor to schedule a time.

Students will be allowed two attempts on the day of the open lab session to meet the 86% proficiency, however the **original grade will stand**.

When a student is not successful at completing a skill sheet during scheduled lab and one scheduled open lab they may be dismissed from the program.

Students will be allowed to schedule two (2) open lab sessions per course during a semester with an instructor to repeat a skill sheet, however each session must pertain to different skill sheets.

All skills must meet at least an 86% proficiency to be successful in the work field.

Should the open lab time not be scheduled during the appropriate time the student will not be allowed to continue with other skill sheets and may be dismissed from the program.
C. A student is absent on the day of a scheduled skill sheet check off and has an acceptable written excuse (example: medical)

Must schedule a time during open lab, **within one week**, to complete the skill sheet.

Scheduling a time for the student to perform a skill during open lab will be at the discretion of the instructor, however it is the responsibility of the student to contact the instructor to schedule a time.

When a student completes the skill sheet at 86% or higher during the original open lab session the grade will be recorded.

Should a student not meet the 86% proficiency on any skill sheet during open lab they will be allowed a second attempt, however two (2) points will be deducted from the grade. In addition, points will be deducted for any missed steps or steps not performed correctly.

An instructor may choose to start a second attempt prior to completing the skill, in order to allow the student to complete the task during scheduled lab time, however 2 points will be deducted for the second attempt, and for any missed steps not performed correctly.

Should a student not complete the skill sheet at 86% proficiency successfully during lab they must repeat the task **within one week** during an open lab session to meet the 86% requirement.

Scheduling a time for the student to perform a skill during open lab will be at the discretion of the instructor, however it is the responsibility of the student to contact the instructor to schedule a time.

Students will be allowed two attempts on the day of the open lab session to meet the 86% proficiency, however the **original grade will stand**.

When a student is not successful at completing a skill sheet in two open labs they may be dismissed from the program.

**Additional guidelines for skill sheets:**

A skill sheet will not be evaluated more than a total of 4 times.

Students will be allowed to schedule two (2) open lab sessions per course during a semester with an instructor to repeat a skill sheet, however each session must pertain to different skill sheets.

Should the open lab time not be scheduled during the appropriate time the student will not be allowed to continue with other skill sheets and may be dismissed from the program.

D. A student absence unexcused the day of a scheduled skill sheet check off will receive a “0” on all missed skill sheets. (An unexcused absent will be at the discretion of the program head).

Should a student have an unexcused absent on the day of a scheduled check off lab session the student will receive a **grade of zero** on each skill sheet scheduled to be completed.

In order to complete the course the student must successfully meet the 86% proficiency on the missed skill sheet during open lab, however the **grade of zero will stand**.
The student must schedule a time within one week with an instructor to perform the skill during open lab and meet the 86% requirement.

Scheduling a time for the student to perform a skill will be at the discretion of the instructor, however it is the responsibility of the student to contact the instructor to schedule a time.

Students will be allowed 2 attempts at the make-up session to successfully complete the skill at 86%. Should a student not be successful at achieving an 86% they will be allowed to schedule a second open lab session (within one week). The student will be allowed 2 attempts to meet the 86% requirement.

Should the student not be able to complete the skill sheet successfully during the second open lab session the student may be dropped from the program.

Students will only be able to use open lab time to make up 1 (one) skill sheet (group) with an unexcused absence.

Should the open lab time not be scheduled during the appropriate time the student will not be allowed to continue with other skill sheets and may be dismissed from the program.

***All skill sheets must be successfully completed to receive a grade for the course. Skills must be completed by the last day of the semester, additional days will not be added to the semester to complete lab skills. In extenuating circumstances exceptions to this policy will be at the discretion of the instructor.

Skill sheets are graded on a point system and based on the following scale.

- 3 Student meets most of the criteria without assistance
- 2 Student requires assistance to meet the stated criteria
- 1 Student did not prepare accordingly for the stated criteria
- 0 Student missed step (had to be directed by instructor)

A grade of 86% or higher must be obtained on all skill sheets in order to successfully complete the skill. In addition, all courses that require a lab session requires an average of 86% or higher in the lab component of the course to successfully complete the lab component of the course.

A student may not repeat a single skill sheet more than four times. If a fifth attempt is needed, the student may be dismissed from the program. Remediation to review the deficiency (ies) with the student and an opportunity for the student to practice the skill under instructor supervision is required after each unsuccessful attempt. Remediation will be at a predetermined date and length of time scheduled with an instructor. However, it is the responsibility of the student to schedule the appointment with the instructor.

When a grade of 86% or higher has been achieved in lab only then will the grade be averaged with lecture grades for a final course grade

Laboratory skill sheets/activities will represent 50% of the final course grade.


**Laboratory Skill Sheets**

Instructors in the Dental Assisting program at MCC strive to be fair, just, consistent and professional in the grading process of all laboratory skill sheets. It is the desire of the faculty to observe, critique and consistently grade all students as to their ability in performing and carrying out laboratory skills. The laboratory skill sheet is designed to evaluate student performance and to provide feedback to enhance the student’s skills. All instructors will, to the best of their ability, attempt to observe and record in detail all tasks performed by students in order to grade all students on the same scale.

Should a student disagree with an instructor concerning a skill sheet or steps on the skill, the student must make an appointment THAT DAY to speak with the instructor, is necessary the department head will meet with the instructor and the student. Instructors in the program expect respect and professional behavior when discussing a concern such as skill sheet. If the concern is not brought to the instructors attention the day of the skill sheet the instructor is under no obligation to discuss the situation later.

Skill sheets used from the student workbook may vary from the points scale above, however the points system above will be used for all skill sheets in the Dental Assisting Program.

**Sharing Grades**

Although students may choose to share their grades and comments provided by an instructor, they may want to consider using the grades only to enhance their own abilities and should not feel obligated in any way to share the information with others. It is unprofessional to ask classmates what grade(s) they received on a task, etc.

Should a student bring to the attention of an instructor that they feel they were not graded based on the same criteria of a classmate(s) the student will be encouraged to meet with the instructor and the classmate(s) in question to discuss the discrepancy. The meeting must involve all students and they must be in agreement to share their grades and comments in the presence of the student(s) questioning the discrepancy. Should the student(s) not agree to share grades or comments with the student making the allegation the instructor cannot discuss the alleged discrepancy based on FERPA.

Students may refer to the FERPA policy located in the student handbook on page 5 or in the college catalog @www.montgomery.edu

**XI. Lab Sessions**

Performance and successful completion of skill sheets will benefit the student when performed during regular scheduled lab time. In order to accomplish these skills and provide an opportunity for each student to have access to an operatory and necessary equipment. Check off for skill sheets will be conducted as follows.

1. Students will be scheduled for skill sheets based on the procedure.
2. An instructor will observe and evaluate the student’s skills based on the schedule.

3. The student will be allowed a certain amount of **time to prepare and perform skill** sheet check off.

When the instructor arrives to observe and evaluate a student, and the student is not ready and must continue to gather items or is not acquainted with the steps in the skill sheet the student will forfeit the operatory and equipment. This has been established to be fair to all students and eliminate the possibility of a student occupying operatories and equipment while other students wait and may not receive a chance to perform the skills.

If a student forfeits the operatory they must then schedule the skill sheet check off during open lab time with an instructor, however **only one lab session** will be scheduled to make up skill sheets based on this situation.

Students are encouraged to openly discuss with the instructor and/or note on the skill sheet his/her feelings concerning course content, methods of instruction, personal weakness and/or strengths and offer suggestions for improvement of the learning experience, before turning the assigned skill sheet in to the instructor. Notes will be discussed with the student and the instructor.

Open Lab- will be announced each semester. In order for open lab attendance to be considered as an initiative on the student’s part, the student must sign the lab attendance sheet upon arrival and departure.

**XII. Lab Breaks**

Routine 10 minute breaks will be taken for each scheduled hour of lab. Instructors ask that students be responsible in using their time wisely, it is not the responsibility of the instructors to announce when break is over, please be advised that when break times are abused and skills are not completed they will not be carried over in order for students to make up skills.

**XIII. INFECTION CONTROL**

Infection control is a priority in dental practices with the increased publicity surrounding hepatitis, herpes, and HIV infections. Dentists, allied dental personnel, and patients have become aware that the dental environment is a potential source for one or more of these diseases. Accordingly, infection control in dentistry has undergone dramatic changes and will continue to change as new technology, research information, and legal precedents emerge.

Montgomery Community College follows recommended infection control protocol by the CDC, OSHA and other affiliated agencies.

Students have access to the Infection Control Manual and the BBP manual at all times through the program website. In addition, hard copy manuals can be located in the dental lab area. Students are required to read and follow all guidelines that have been established pertaining to infection control.
XIV. PATIENT PROCUREMENT

Patients obtained for course requirements should be treated as “working clinic” patients. Students will be required to schedule patients accordingly and are expected to conduct themselves as a professional.

Students will be required to obtain an Oral Health Education patient and a Nutrition patient in the spring semester. Students should be aware of patient selection due to patient cooperation, interaction and availability.

The student must obtain two different patients to complete the Oral Health and Nutrition assignments. However, the patient may participate in Oral Health or Nutrition and radiology. ****

In the spring semester radiology lab requires a minimum of two patients; maximum number of patients will depend on the grade of the student’s radiographs. Patients oral cavity must be examined prior to radiographs being exposed. The patient must have enough natural teeth to constitute a FMS or at least 12+ radiographs.

➢ All patients must be 18 years of age or older to participate in assignments and meet specific oral health requirements.

➢ Classmates are not eligible to participate as patients except where specified.

It is expected of each student to schedule patients according to the schedule given by the lab instructor for each project. It is the responsibility of the student to prepare the treatment room before the patient arrives. This includes sterilization of all equipment and instruments needed. Time lost due to the irresponsibility in preparation cannot be added to laboratory sessions and the student will receive a deduction in points for the final grade.

FACILITY INFORMATION

Laboratory sessions will be conducted in room 154/175 on the main campus of Montgomery Community College.
Montgomery Community College Dental Assisting

LAB MANUAL AGREEMENT

I have been provided a copy of the Dental Assisting Lab Manual. The manual was reviewed on the first day of lab and I was given an opportunity to ask questions and receive explanations.

I was allowed time to read and review the handbook before signing the agreement policy.

I have read and understand the policies of the Dental Assisting Program at Montgomery Community College lab manual. In addition, I understand all policies in the program handbook also apply to the lab sessions of each course.

Student Signature ___________________________ Date __________________________

Received by ________________________________
Student Laboratory Agreement

I ___________________ agree to play the role of being a patient during laboratory sessions of the Dental Assisting Program at Montgomery Community College.

I agree to inform the instructor of any infectious disease(s), or lesions that may be present in my oral cavity. I understand that cooperation with classmates and instructors is expected during all laboratory assignments. I agree to respect and conduct myself as a professional and will adhere to all laboratory guidelines. Furthermore, I understand that the guidelines are important and for the safety and better understanding of dentistry for myself and others.

All information pertaining to health status or oral health will be held in confidence by students in the on campus lab and in all clinical sites.

I understand if I chose not to follow, ignore or attempt to change the guidelines it may result in dismissal from the program.

Student Signature______________________________________
Date ____________
Program Head Signature _________________________________