

# Transcript Request Form

# Montgomery Community College

**TO THE APPLICANT:** Complete and mail a request form to each school you have attended--high school, GED testing center, college, etc. If you are currently enrolled in high school, please have a transcript sent to us now and a final copy sent to us upon graduation. Specify which transcript(s) you are requesting with this form:

High School     GED/Adult High School     College Curriculum     Placement Test Scores     College Continuing Education

---

### STUDENT INFORMATION

◆ Name (as it appears on high school/GED/college records): \_\_\_\_\_  
First Middle/Maiden Last

◆ Name (as it appears on MCC records if different from above): \_\_\_\_\_  
First Middle/Maiden Last

◆ \* Social Security Number: \_\_\_\_\_ ◆ Date of Birth: \_\_\_\_\_  
\*Providing your Social Security Number is voluntary; the number is used for record identification purposes only.

◆ Present Address: \_\_\_\_\_  
Street/Route/Box Number City State ZIP

◆ I have applied for the \_\_\_\_\_ program at MCC and plan to begin (academic term) \_\_\_\_\_ 20 \_\_\_\_\_

◆ Name & address of high school/GED testing center/college: \_\_\_\_\_

◆ Last year of attendance: \_\_\_\_\_ ◆ Graduated:    \_\_\_ Yes \_\_\_ No    \_\_\_ Currently enrolled

◆ This request serves as authorization for the release of the information specified above to MCC.

Student's Signature \_\_\_\_\_ Date: \_\_\_\_\_

---

**TO THE HIGH SCHOOL COUNSELOR, GED EXAMINER, OR COLLEGE REGISTRAR: Send the transcript(s) to**

**Please return one copy of this form with the transcript.    FICE Code 008087**

**Admissions Office  
Montgomery Community College  
1011 Page Street  
Troy, NC 27371**