

Strategic Plan 2005-2010

Strategic Long-Range Goals	<i>Evidence of Activities that Support Goal Attainment</i>				
	<i>2005-2006</i>	<i>2006-2007</i>	<i>2007-2008</i>	<i>2008-2009</i>	<i>2009-2010</i>
1. Workforce Training for Emerging Jobs and a Changing Workplace					
<p>a.) Provide training opportunities identified by businesses to strengthen the current workforce</p>	<ul style="list-style-type: none"> • Career Readiness Certificate program implemented • CE HVAC Maintenance class • CE PLC class • Workshops for PLC 	<ul style="list-style-type: none"> • CPR & First Aid classes provided for day care centers • Initiated corrections certificate in CJC curriculum for currently employed prison personnel • 5 SBC seminars presented at request of Fidelity Bank • 6 SBC seminars presented at request of Greene's Guns & Ammo • 4 SBC seminars presented at request of Capel & McRae • 3 SBC seminars presented at request of Capel 	<ul style="list-style-type: none"> • In conjunction with FirstHealth, initiated Patient Navigator program; graduated 13 students from multiple ethnic backgrounds • Career Readiness Certificates issued • KeyTrain Classes offered Monday - Thursday to prepare students for certification • Two PLC works shops offered for businesses; another is planned • Seeking an HVAC instructor in response to business needs • SBC Seminars for Capel's, First Bank and Fidelity Bank 	<ul style="list-style-type: none"> • In conjunction with FirstHealth, initiated Patient Navigator program; had 13 graduates from multiple ethnic backgrounds • Two New and Expanding Industry Training (NEIT) projects: Carolina Growler (classes in MIT and TIG welding) and Suddekor • Focused Industry Training (FIT projects with Progress Energy, Gibraltar Printing • Customized Industry Training (CIT) project with ProPallet South 	<ul style="list-style-type: none"> • Human Services curriculum changed to add SPA 120 Spanish in the Workplace and ACA 111 College Student Success • Human Services 260 course included orientation and training through the local JobLink • Human Services students participated in community mental health and substance abuse workshops • Human Services clinical students worked two semesters training 400 hours at various clinical sites • Developed online courses for Emergency Medical Dispatch re-certification • In conjunction with FirstHealth, initiated Patient Navigator program; had graduates from multiple ethnic backgrounds • Provided Custom Training projects with Carolina Growler, Gibraltar Printing, Longworth Industry, Progress Energy • Received Grant for 12 in 6; offered Allied Health Specialist training which included Nursing Aide, Geriatric Aide and Medication Aide certifications

<p>b.) Provide training in office technology, management, and communication skills to support business and industry needs</p>	<ul style="list-style-type: none"> • Career Readiness Certificate program • OST – Legal • Classes in WorkKeys • Notary Public Update Seminars to explain revisions in Notary Act that became effective on 12/01/05 and provide attendees with a copy of these amendments • FIT, NEIT, and CIT occupational training 	<ul style="list-style-type: none"> • Continue OST: Legal. Program will produce first graduates in May, 2007 • Customer Service class offered to Uwharrie Point Security Officers • OST – Added two new courses: Spanish for the Workplace & Customer Service • CIT Program- Implemented first semester of new program, fall 2006 	<ul style="list-style-type: none"> • Associate Dean of Bus. Tech. completed certification to teach E-Notary classes. Regular Notary Public class held in Nov. E-Notary class to be scheduled upon demand • OST Legal Program had its first graduates in May 2007 • Customer Service course offered in the OST program via NCVIP to students at MCC and SCI, Spring 2008; 20 students enrolled • Workplace Spanish will be offered to OST students in Summer 2008 • OST program head conducted an OST Discussion Forum in November as a part of the program review process. • SBC seminars offered in administrative skills, management and communication skills • One CIT instructor completed the A+ Certification and one instructor attempted the A+ Certification exam 	<ul style="list-style-type: none"> • Associate Dean of Bus. Tech. completed certification to teach e-Notary classes. Regular Notary Public class held in Nov. E-Notary class to be scheduled on demand. • Office Administration faculty provided training in Word 2007 at faculty and staff professional development training on October 13, 14, 2008. • Office Admin. Program Head provided two Customer Service workshops for targeted groups during fall and spring semesters • Workplace Spanish taught to Office Administration students during the summer term • Computer labs upgraded for instruction in Microsoft Office 2007 • Planning for new courses in web design and computer training and support to be added to CIT curriculum for the 2009-10 academic year • Offered four classes for the Administrative Profession which includes keyboarding, Word and Excel. Con Ed ran classes in QuickBooks. 	<ul style="list-style-type: none"> • CTS 217, Computer Training & Support, and WEB 140, Web Development Tools, added to Computer Technology curriculum for 2009-2010 • Lab 217 computers were reimaged, and Dreamweaver software was installed for WEB 140 • New computers installed in Lab 142, and Camtasia software installed for CTS 217 • CTS 217 students created a video review guide for MCAS: Word 2007 which was posted to the MCC website and links emailed to Microsoft Elevate America voucher recipients • WEB 140 students are worked on creating digital portfolios to help promote themselves in the increasingly tough job market • Virtual computing software being utilized for various operating systems on the PCs in Lab 142 for the following courses: NOS 110, NOS 130, NOS 230, CTS155, and CTS 250 • Network & Academic Systems Administrator set up a virtual server environment on the primary server in Lab 142. LabSim software for A+ Essentials will be tested in CTS 120 Hardware/Software Support • Office Administration/Legal featured on JOBSNow to attract new students and inform employers training is available
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c.) Work directly with the EDC and the Chamber of Commerce to attract and provide training for potential business and industry	<ul style="list-style-type: none"> • SBC seminars offered concerning: OSHA 10-Hour Workshop Incumbent Worker Development Program SBA Programs and Services 	<ul style="list-style-type: none"> • President is member of the Chamber, EDC and regional workforce development boards • NEIT and FIT projects – Longworth, Commodore, etc. • SBC seminar schedule published in Chamber's monthly calendar and 	<ul style="list-style-type: none"> • FIT projects for Progress Energy, TexRacing and Open Workshops offered for companies in the service area • SBC Seminars with the aid of SBA, SBTDC and NCMBC and in collaboration 	<ul style="list-style-type: none"> • Member of EDC, Chamber of Commerce, and Committee of 100 board; attend all functions • Met with prospective industry: Fibrowatt • Continuing Education met with EDC and new industry to 	<ul style="list-style-type: none"> • Member of EDC, Chamber of Commerce, and Committee of 100 board; attend all functions • Continuing Education met with Economic Development to discuss potential training needs and submit proposal

		<ul style="list-style-type: none"> newsletter SBC: 2 SBA Programs & Services Seminars, 2 SBTDC Programs & Services Seminars, 2 NCMBC Programs & Services Seminars to help local businesses obtain government contracts 	<ul style="list-style-type: none"> with the Chamber of Commerce and Economic Development Corporation NEIT project with Carolina Growler under development FIT project with Gibraltar Printing under development 	<ul style="list-style-type: none"> discuss potential training needs and submit proposals 	<ul style="list-style-type: none"> for new and existing industry Member of the Pee Dee Workforce Development Board
d.) Pursue appropriate programming in the hospitality and service industries as supported by planning data	<ul style="list-style-type: none"> Dental Assisting program implemented 	<ul style="list-style-type: none"> Met ADA accreditation standards for Dental Assisting program to produce DA II graduates. 		<ul style="list-style-type: none"> Small Business Center offered free seminars for small business Occupational Extension offered classes in Wine Making which is feasible in our climate 	<ul style="list-style-type: none"> Small Business Center offered free seminars for small business Dental assisting program moved to campus following renovation; new lab provided
e.) Provide training to supply the workforce needed to build new housing	<ul style="list-style-type: none"> CE Masonry class 	<ul style="list-style-type: none"> CE Bricklaying class held in Mt. Gilead 	<ul style="list-style-type: none"> CE Bricklaying class offered in Mt. Gilead. 	<ul style="list-style-type: none"> Housing market dictated limited demand for such training. Occupational Extension classes were offered in Real Estate to help promote housing 	<ul style="list-style-type: none"> Occupational Extension offered Bricklaying at Biscoe Small Business Center ran classes for Real Estate mandated CEU's
f.) Explore new programming to provide training and support for unique or niche businesses and growth areas of employment	<ul style="list-style-type: none"> Shooting Sports Management Nanny Certificate CE Real Estate classes Welding Classes Real Estate Pre-Licensing Class 	<ul style="list-style-type: none"> Infant/Toddler certificate offered Developing Patient Navigator CE course with First Health Shooting Sports Management – Awaiting state approval with projected start up in 2007 18 SBC seminars presented 8 SBC Real Estate courses conducted 	<ul style="list-style-type: none"> Shooting Sports Management (SSM) program was approved by the state office. Program startup began in Fall 2007 with first students enrolled. The SSM program held its first advisory board meeting in November, 2007. PLC and Pneumatic & Hydraulic workshops Welding Classes Real Estate Post Licenses class Real Estate Math class Electronic Notary Certification Welding class in Spanish SBC Seminars for entrepreneurs starting their own business 	<ul style="list-style-type: none"> In August 2009, Office Admin.: Legal Concentration and Office Admin. will offer two certificates in an online format. Certificates can be completed in one semester Shooting and Hunting Sports Management (SSM) Certificate has been approved to be offered Fall 2009. This option may attract Gunsmithing students who wish to gain an additional credential. Geographic Information System (GIS) certificate has been approved for offering Fall 2009 Computer Forensics certificate program approved for offering Fall 2009 Viticulture investigated 	<ul style="list-style-type: none"> Added GIS certificate option in CIT program; offered it hybrid/evening for first cohort Fall 2009 Received approval for Welding as a credit program and Computer Forensics as a certificate option in Criminal Justice; will implement when faculty funding is available Online certificate for Computer Technology is being developed. Due to equipment requirements for NOS 110 and CTS 120, a hybrid option may have to be explored. Beginning Fall 2009, Office Admin./Legal certificates were offered in all on-line format to be completed in one semester

				<p>through Continuing Education</p> <ul style="list-style-type: none"> • Gunsmithing expanded to evening • Bio Network and GIS seminars offered by the SBC. • Occupational Extension offered classes in Wine Making • Metal Engraving revitalized and started at certificate level in Fall 2008 	<ul style="list-style-type: none"> • Spring 2010, SSM 112 moved to the first eight weeks of the semester and SSM 114 was moved to the second eight weeks of the semester to allow courses to be taught during their respective seasons • SSM certificate option has proved to be a success with five graduates • Obtained new text material from the National Shooting Sports Foundation specific to the firearms retailer; includes writing a business plan, financials, and merchandising • BioNetwork and GIS seminars offered by the SBC. • Occupational Extension offered classes in Geriatric Aide and Medication Aid • Offered two Detention Office Training schools for local sheriff departments
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Strategic Long-Range Goals	Evidence of Activities that Support Goal Attainment				
	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
2. Learning Needs of Diverse Populations					
a.) Develop outreach educational opportunities to strengthen the Hispanic population's ESL skills and prepare them for successful enrollment and completion of MCC programs	<ul style="list-style-type: none"> ESL: East Middle School, West Middle School, Anchor School, Alandale, Longworth, OSHA Workshop for Construction in Spanish 	<ul style="list-style-type: none"> ESL: Candor Public Library, Anchor School, West Middle School, and Candor Catholic Church. 	<ul style="list-style-type: none"> The library applied for and received The Big Read grant sponsored by the National Endowment for the Arts. Activities included reading Amy Tan's <i>The Joy Luck Club</i> in English and Spanish, a Community Conversation with local residents from a variety of ethnic backgrounds, and a Cultural Fair that showcased Hispanic and Laotian foods and dances. ESL classes at Biscoe, Star, and Candor Libraries HRD (Basic Computer) in Spanish 	<ul style="list-style-type: none"> English as a Second Language (ESL) classes offered at off campus at Star, Biscoe, Candor and West Middle School Vice President of Student Services served as liaison in setting up ESL classes in the Town of Star Autobody taught in both English and Spanish 	<ul style="list-style-type: none"> SPA 120, Spanish in the Workplace, required for all HSE students HSE 260 clinical sites worked with diverse populations Human Services club members participated in community service for seniors English as a Second Language (ESL) classes offered at off campus at Star, Biscoe, Candor and West High School Autobody taught in both English and Spanish Provided diversity activities to educate about cultural differences
b.) Provide ESL/Spanish classes for business and industry workforce	<ul style="list-style-type: none"> CE Auto body Repair class, Longworth, Citation Foundry 	<ul style="list-style-type: none"> ESL: Citation/Foundry in Biscoe 12 SBC Seminars presented in Spanish to provide entrepreneurs with assistance in starting & succeeding in their own business CE Auto body repair class 	<ul style="list-style-type: none"> ESL offered at Citation/Foundry in Biscoe CE Autobody Repair and Welding offered in Spanish HRD offered in Spanish Workplace Spanish will be offered to OST students in Summer 2008 [see 1b] 	<ul style="list-style-type: none"> Classes offered to business; however, county economic conditions dictated company slow downs 	<ul style="list-style-type: none"> Classes offered to businesses; however, county economic conditions dictated company slow-downs CE Autobody Repair offered in Spanish KeyTrain offered in Spanish
c.) Create a diversity center to provide support and services to the Hispanic population	<ul style="list-style-type: none"> Use of Windstar software has increased awareness of immigration policies enabling the hiring of a more diverse population Discussion continues regarding La Plaza 	<ul style="list-style-type: none"> Coordinating with the public schools through the Directions (Parent/Student Migrant Education) Office for services. Continued investigation and discussion of La Plaza concept 	<ul style="list-style-type: none"> Provided support to the Migrant Intake Center 	<ul style="list-style-type: none"> Diversity Committee very active in providing activities such as the program on Native Americans, sensitivity (disability) training for faculty and staff, etc. ESL classes offered with daycare for children Partnered with FirstHealth to offer the Patient Navigator to provide direction to the 	<ul style="list-style-type: none"> Vice President of Student Services served as liaison in establishing the municipal building in Star as a site for ESL classes which continue to meet at that location in 2009-2010 Partnered with FirstHealth to offer the Patient Navigator to provide direction to the community for their various

				community for their various needs	needs
d.) Offer additional courses in Spanish and cultural diversity for English-speaking residents	<ul style="list-style-type: none"> Spanish Classes offered on campus, at Industrial Timber, and at Longworth 	<ul style="list-style-type: none"> OST and OST Legal – Workplace Spanish added to the curriculum for 2007 	<ul style="list-style-type: none"> Offered SPA 111 via the NCIH during the Fall semester Offered SPA 111 and 112 via the NCIH during the Spring semester OST students will take Workplace Spanish Summer session 2008 Offered Autobody and Welding classes in Spanish Basic Spanish classes 	<ul style="list-style-type: none"> Workplace Spanish is now required in Office Admin., Criminal Justice, and Human Services Spanish for Healthcare Providers is required for Medical Assisting 	<ul style="list-style-type: none"> Workplace Spanish required in Office Admin., Criminal Justice, and Human Services Spanish for Healthcare Providers is required for Medical Assisting Offered Occupational Spanish as a Continuing Education course
e.) Devise a marketing plan that targets minority cultural groups; seek leaders from minority communities to serve as MCC ambassadors	<ul style="list-style-type: none"> Marketing Plan developed Multicultural activities planned (campus-wide diversity week) Minority Male Mentoring program continued 	<ul style="list-style-type: none"> Attended the dedication service of the new Hispanic Catholic Church – Our Lady of the Americas – VP of Instruction, Bus. Tech. Dept. Chair, Dean of CE, Director of Occupational Services Wrote and received another grant from Montgomery Fund to continue Minority Male Mentoring program Implemented various new recruiting activities that target the Hispanic community Diversity committee plans cultural events: diversity week, Mexican heritage dance, Black history month 	<ul style="list-style-type: none"> Met twice a semester with East Montgomery Hispanic families and students at their Hispanic night to inform the Hispanic community of resources and opportunities for them at MCC Staff and faculty participated in recruiting activities at Our Lady of the Americas church in Candor Wrote and received a grant from MCC Foundation for Minority Male Mentoring program 	<ul style="list-style-type: none"> Wrote & received a \$1,000 grant from Montgomery Fund for Minority Male Mentoring Program. Wrote & received a \$1,000 grant from MCC Foundation mini-grant for MMM program Wrote and received \$30,000 grant from NCCCS for Minority Male Mentoring program Created an Advisory Team comprised of minority business and community leaders Provided press releases on MMM and Diversity Committee activities 	<ul style="list-style-type: none"> Created database of New London addresses which is a known retirement community for use for targeted mailings, including tabloid. Advertised in <i>Seniors on the Go</i> special section in March '09 Montgomery Herald. Wrote & received a \$1,000 grant from Montgomery Fund for female support group
f.) Ensure high quality and comprehensive services are provided to under-served and immigrant students	<ul style="list-style-type: none"> Created avenues for undocumented immigrant students to enroll Instituted FACTS deferred payment tuition plan for all MCC students 	<ul style="list-style-type: none"> Continue to work with undocumented immigrant students who are pursuing further education or occupational training Continue learning and training on governance of student visa and foreign student regulations Montgomery Scholars funds available to cover out-of-state tuition for 	<ul style="list-style-type: none"> Continued to work with undocumented immigrant students who are pursuing further education or occupational training Continued learning and training on governance of student visa and foreign student regulations Informed undocumented students of e-cashier deferred tuition payment plan 	<ul style="list-style-type: none"> Created a female support program for female students Implemented “Project Graduation” project in high schools aimed at minority males Held various workshops and activities for participants of Minority Male Mentoring program and new female support group throughout the year 	<ul style="list-style-type: none"> Staff members continue to investigate ways to offer support services to under-served students (i.e. increased tutoring services, addition of support groups, etc.) Undocumented students cannot enroll in curriculum programs at this time

		undocumented students	and other scholarships available to help cover out-of-state tuition <ul style="list-style-type: none"> ESL classes translating documents for students and assisting them in becoming citizens 		
g.) Offer programming that meets the needs and interests of older community members and retirees	<ul style="list-style-type: none"> CE Multi-media Art CE Introduction to Computers for Seniors CE Windows XP 	<ul style="list-style-type: none"> CE Multi-media Art CE Introduction to Computers for Seniors CE Windows XP 	<ul style="list-style-type: none"> The Big Read grant programming included a 3-session Introduction to Genealogy class, a screening of the movie <i>The Joy Luck Club</i>, and both evening and lunch discussions to provide a choice of times for participants CE Multi-media Art extended class in Mount Gilead CE Computer Classes for Seniors CE Photography for seniors. Tabloid featured a section on free occupational classes which targeted senior adults. The section included a special listing in the table of contents and additional explanatory material in the section itself 	<ul style="list-style-type: none"> Nine multi-media art classes offered Three computer classes for Seniors offered Four basket weaving classes offered 	<ul style="list-style-type: none"> Offered classes in multi-media art, digital photography, and computers for seniors Sponsored classes in the use of email, the Internet, and Photoshop software

Strategic Long-Range Goals	Evidence of Activities that Support Goal Attainment				
	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
3. Promotion and Implementation of Quality and Flexible Programs and Services					
a.) Assess and provide as needed programming delivered and completed within non-traditional timeframes	<ul style="list-style-type: none"> Mini-mesters, Day Classes in NA1 	<ul style="list-style-type: none"> Exploring possibility of offering hybrid evening and weekend option for practical nursing; pursued grant funding for start-up costs Met training need for Citation with PLC workshop over Christmas break. Worked with DCCC in collaborative program to offer truck driver training via NCIH. 1 SBC Professional Courtesy Program provided for Old North State Club ACA 111 online courses developed and added as requirement for Arts & Sciences program 	<ul style="list-style-type: none"> Increased PN program enrollment from 30 to 45. Began evening/weekend hybrid option of study. CE Friday and Saturday workshops for PLC and Hydraulics and Pneumatics. 	<ul style="list-style-type: none"> In August 2009, Office Admin: Legal Concentration and Office Admin. will offer two certificates in an online format. Certificates can be completed in one semester SSM curriculum has developed course work that can be condensed into eight week sessions to create a better balance in the workload for students SSM 114 Shooting Sports Management class will be taught completely online. This change addresses distance learner's need for a totally online option. Offered NRA, fire and rescue classes on evenings and weekends Will offer Computer Forensics and GIS certificate programs in Fall 2009 	<ul style="list-style-type: none"> Human Services courses available for high school students Provided hybrid BIO 163 and online sections of PSY 150 and ENG 111 for the hybrid nursing program Offered evening Gunsmithing course to gauge interest in evening program in Gunsmithing for Fall 2010 CIS 110, CIS 111, CTS 125, and CTS 130 completely redesigned for the 2009-2010 academic year to be more organized and user friendly. Beginning fall 2009, OA/Legal certificate offered in all on-line format to be completed in one semester Early Childhood Education offered Evening/Weekend Associate Degree Early Childhood program offered 3 Saturday classes; 6 courses were offered as Hybrid; 2 classes were offered fully online
b.) Assess and provide as needed programming at locations within the community	<ul style="list-style-type: none"> Programming provided at Springs Building – Biscoe, Mt. Gilead, Agricultural Center – Troy, Fire Depts.: Star, Badin, Pekin, Lake Tillery, Candor, Wadeville Southern Correctional – added OST program for female cohort 	<ul style="list-style-type: none"> Added horticulture class for prison cohort Expanded Bus. Adm. courses for prison cohort Expanded Basic Skills courses for prison cohort Added ACA course for prison cohort 	<ul style="list-style-type: none"> Partnered with Town of Troy to utilize the old Troy Hotel for Cont. Ed. programming beginning Jan. 2008 Partnered with Star-Biscoe Elementary School to use facility for ESL classes Early Childhood classes offered at WesCare Center for Children 	<ul style="list-style-type: none"> Partnered with the Town of Troy to utilize the old Troy Hotel for Cont. Ed. programming beginning Jan. 2008 Partnered with Star-Biscoe Elementary School to use facility for ESL classes ESL and GED classes were offered at various sites in the 	<ul style="list-style-type: none"> Partnered with Greenridge, Star and West Montgomery High school to offer ESL at those locations Partnered with the Town of Candor to offer ESL Partnered with the Town of Mount Gilead and Highland Center to offer GED and HRD classes

			<ul style="list-style-type: none"> Accounting curriculum has been approved by the state to be offered at SCI. Plans are to implement the diploma and certificate option Fall Semester 2008. DOC and Law Enforcement mandatory classes offered both on and off campus Expanded HRD classes at SCI EMS online classes – Continuing Education SBC Seminars at Highland Center in Mt. Gilead and the Biscoe Event Center Real Estate courses at Troy Hotel Cybercrime and culinary classes offered 	<ul style="list-style-type: none"> county; new GED courses were offered at the Highland Center Community Service and Self –Supporting classes were offered at Mt. Gilead 	<ul style="list-style-type: none"> Offered Bricklaying and Small Engines courses at Jordan in Biscoe
c.) Collaborate with the county school system to provide college programming as well as basic skills courses	<ul style="list-style-type: none"> Huskins, 3 modalities: on high school campus, on MCC campus, online ESL Plaza Early College concept discussions continue 	<ul style="list-style-type: none"> Expanded Huskins courses on high school campuses, MCC campus, and online Early college discussions continue; planning grant under discussion 	<ul style="list-style-type: none"> Collaboration among departments to offer Learn and Earn opportunities for high school students; provided first Learn & Earn classes for high school: 4 Arts & Sciences courses during the fall semester and 10 Arts & Sciences courses during the spring semester Collaboration among departments to offer online classes to students enrolled at Montgomery Learning Academy. Collaboration among departments to offer online classes to students enrolled at Wescare Christian Academy Collaboration between Student Services and Education Technology Dept. to offer onsite online 	<ul style="list-style-type: none"> Provided first Learn & Earn classes for high school students in Fall 2007 to encourage completion of college course credits prior to high school graduation Created Montgomery County “Education Team” to enhance the partnership with Montgomery County Schools Held meetings with MCS personnel to continue expanding Learn & Earn, Huskins, and Dual enrollment opportunities for students Increased high student population through a new agreement with Family Worship Ministries. Business Admin. and Computer Information Technology programs have added additional course offerings for high school: 	<ul style="list-style-type: none"> Expanded the LEO courses for high school students; have Huskins agreements with Mont. Co. Schools, Wescare, and Family Worship Ministries. MCC continues partnership with MCS for 2009-2010 to allow MCC’s graduating CIT students to gain experience with “real world” IT projects CIS 110 online course revised to accommodate the Learn and Earn 15-week schedule Business Tech. Club donated two copies of Microsoft Office Professional to MCS to ensure students at each local high school have sufficient software available to complete college courses Student Services continued attempts to penetrate MCS to

			<p>orientations for Montgomery Learning Academy students.</p> <ul style="list-style-type: none"> Expanded Huskins course offerings including first students to enroll in Medical Assisting classes Accounting program had one high school student enrolled in ACC 120 fall semester, 2007. ESL class at Star/Biscoe Elementary School 	<p>BUS-110-LE (Introduction to Business) and CIS (110 Introduction to Computers)</p> <ul style="list-style-type: none"> MCC partnering with MCS to allow MCC's graduating CIT students to gain experience with "real world" IT projects Continued discussion of the possibility of an Early College with the Superintendent and members of the Board of Education Basic Skills classes offered to students 16 years of age or older 	<p>ensure high school students are aware of educational opportunities available to them at MCC.</p> <ul style="list-style-type: none"> Held several meetings with MCS personnel to continue expanding Learn & Earn, Huskins, and Dual enrollment opportunities for students Basic Skills classes offered to students 16 years of age or older
d.) Develop and promote existing and new avenues for high school/GED classes; expand offerings to locations in each of the five major towns	<ul style="list-style-type: none"> GED: East Middle School GED: Online GED: Newspaper Talent Search grant written 	<ul style="list-style-type: none"> GED Online ABE/GED at Troy Housing ABE/GED Alandale Industries ABE/GED Thomasville Missionary Baptist Church in Mt. Gilead 	<ul style="list-style-type: none"> GED Online ABE/GED at Troy Housing ABE/GED at Troy Chapel A.M.E. Zion ABE/GED at Solid Rock Missionary Baptist Church Student Services promoted new learning options for high school students within the high schools 	<ul style="list-style-type: none"> GED classes were held below Candor, in Mt. Gilead and online Student Services staff members collaborated with other MCC staff and faculty and personnel from Montgomery County Schools to ensure that <i>all</i> high school students are aware of the opportunities available to them for free college tuition at MCC. SS staff members participated in the Montgomery County Education Team initiative to ensure that support services support the goals of the Team and the College. 	<ul style="list-style-type: none"> GED classes were held at Greenridge School in Biscoe, the Highland Center in Mount Gilead, and Troy Housing, the Journey House, and the Courthouse in Troy
e.) Develop a plan to meet all state performance measures	<ul style="list-style-type: none"> Solicited private institution enrollment statistics Eliminated non-performing program Reviewed and improved data collection practices for basic skills Revised CE organization 	<ul style="list-style-type: none"> PN program has 95% pass rate for 2006, exceeding NCCCS standard Practice tests for EMS on library website EMS curriculum moved to CE beginning Fall 2007 CIT Instructors – Attempt the A+ Certification Exam 	<ul style="list-style-type: none"> Student Services Division continues to monitor the manner in which data is collected and NCCCS requirements regarding performance measures to ensure that all possible variables are included Updated PN guidelines to ensure successful completers 	<ul style="list-style-type: none"> Basic Skills fine-tuned internal reporting processes and met the Basic Skills performance measure Student Services Division continues to monitor the manner in which data are collected and NCCCS requirements regarding performance measures to 	<ul style="list-style-type: none"> Developmental Studies increased the lowest passing grade from 70 to 78 in all Developmental Studies courses in an effort to ensure the success of students in subsequent college level courses Student Services continues to monitor the manner in which

		<ul style="list-style-type: none"> Met all Basic Skills State performance measures as a result of last year's plan to review data, change methods of collection, and reorganize the program. with new personnel 	<p>of the PN program which included the implementation of the Nurse Entrance Test (NET).</p> <ul style="list-style-type: none"> Met all Basic Skills State performance measures as a result of last year's plan to review data, change methods of collection, and reorganize the program. with new personnel Criteria for admission into BLET program reviewed and updated. Passing score on end of block tests increased to "C" or better 	<p>ensure that all possible variables are included</p> <ul style="list-style-type: none"> Updated program guidelines as approved through the Instructional & Student Services Team and the MCC Board of Trustees 	<p>data is collected and NCCCS requirements regarding performance measures to ensure that all possible variables are included</p> <ul style="list-style-type: none"> Updated program guidelines as approved through the Instructional & Student Services Team and the MCC Board of Trustees Business Office underwent comprehensive audit during the year; results to be published by the Office of State Auditor in April 2010 Met 7 of 8 state performance measures
f.) Build a collegiate college campus atmosphere through the development of cultural, social, club, athletic activities, events, & camps	<ul style="list-style-type: none"> Fulbright Scholar lecture Summer Academy Phi Theta Kappa Art-exchange library displays (clay / stained glass) 	<ul style="list-style-type: none"> Promoted and participated in Diversity Week Promoted club events and activities on campus and in the community Collaborated with clubs and club advisors on various activities throughout the year Collaborated with SGA to offer cultural and social events for all students 	<ul style="list-style-type: none"> Multicultural Week activities Diversity Team activities Received Foundation mini-grant for presentation of and subsequently hosted <i>A Christmas Memory</i> The Big Read Community Conversation and Cultural Fair Black History Month guest speakers and Liturgical Dance Presentation Business Tech. Club held fund raisers to build business scholarships for students; two scholarships were awarded Advisors from Human Services, Criminal Justice, and Business Clubs, participated in the Back Pack Pal program, a community service program to support nutrition needs for public school children in minority schools 	<ul style="list-style-type: none"> Organized "Coffee with the Cabinet" during first week of fall semester to assist new students in acclimating to college campus in general, the Presidential Suite in particular and the college administration Organized "Polar Volleyball Tournament" with Marketing and Wellness Teams held in February. A pseudo-athletic, social event designed to create a diversion during the semester and to bring students together. Black History Month guest speakers and Liturgical Dance Presentation Received Foundation mini-grant for presentation of <i>A Christmas Memory</i> Collaborated with SGA and Student Ambassadors to provide opportunities for students through Spring Fling, float entries in parades, recruiting and public relations events for the college 	<ul style="list-style-type: none"> Held Polar Volleyball event which included campus-wide participation, including high school students taking classes on campus. Held Wettermelon Wednesday event which encouraged campus-wide participation. Held ice-cream social during the first week of fall semester to welcome new students. MCC now on Facebook and Twitter; all campus events and activities posted. Students interact with the college on Facebook and can view pictures of campus happenings and comment. There is also a discussion tab where students can voice opinions on a number of subjects, i.e., Smoking on Campus or Campus Mascots Student newsletter, Yourspace, continues to be a vehicle for students to get the word out around campus of student activities, club

				<ul style="list-style-type: none"> • Staff and faculty participated in Black History Month, Multicultural Week, and Diversity Team activities • Student Government Clubs and Organizations were very active with community outreach activities, field trips, and fundraisers 	<p>fundraisers and general information to benefit students.</p> <ul style="list-style-type: none"> • Business Tech. Club sponsored a Business Symposium for school-wide participation in order to provide students with information related to current job market and job seeking skills. • Collaborated with SGA and Student Ambassadors to provide more opportunities for students through Spring Fling, float entries in parades, recruiting and public relations events for the college. Added an Ice Cream Give Away and collaborated with Marketing Team on Polar Volleyball event • Staff participated in Black History Month activities and Diversity Team activities focused on cultural diversity
g.) Restructure programs to meet non-completers' needs and increase enrollment from untapped portions of the population	<ul style="list-style-type: none"> • Moved OST-Legal to evenings to allow OST grads (who are currently working) to complete the legal concentration at night • Business and Criminal Justice programs offered online 	<ul style="list-style-type: none"> • OST – Skill building offered on-line spring semester 2007 • CIT – Security Concepts projected on-line fall semester 2007 • Continue to target special populations in recruiting efforts. 	<ul style="list-style-type: none"> • Held numerous tours and meetings throughout the year with school clubs and after school programs targeted at minority and at-risk students • Held weekly visits at high school campuses and began visits throughout the year at area middle schools • Held numerous tours and meetings with individual students, groups, and clubs throughout the year • Identified certificate levels in prison programming (OST degree) to facilitate inmates' earlier achievement of levels of completion. • The OST program added OST 289 Office Systems Management in an on-line format for spring, 2008. 	<ul style="list-style-type: none"> • Provided numerous tours for individual students, groups, and clubs through the year • Conducted visits to area high schools and middle schools for recruiting purposes • Business Technology expanded its programming at Southern Correction Institute to include short term certificates in Accounting and Office Administration. 	<ul style="list-style-type: none"> • Added GIS certificate option in CIT program; offered it hybrid/evening for first cohort fall 2009 • Provided numerous tours for individual students, groups, and clubs through the year • Conducted visits to area high schools and middle schools for recruiting purposes

			<ul style="list-style-type: none"> • The OST Legal concentration added additional core courses on-line to accommodate non-traditional students. • Continue to target special populations in recruiting efforts. 		
h.) As the shape of programming and enrollment changes, ensure high quality and comprehensive services reflect the needs of all students	<ul style="list-style-type: none"> • Secured new computers and a printer to offer online filing of FAFSA forms. 	<ul style="list-style-type: none"> • Renovations in Student Services Division- Financial Aid Department; Assessment Center • Separation of JobLink and Student Services operations 	<ul style="list-style-type: none"> • Currently reviewing registration and orientation processes to ensure better service to students. 	<ul style="list-style-type: none"> • Added Priority Registration and Orientation for students in selected majors in a pilot project. Plans include expansion of this initiative in 2009-2010. 	<ul style="list-style-type: none"> • Enhanced Priority Registration and Orientation to include additional majors

Strategic Long-Range Goals	Evidence of Activities that Support Goal Attainment				
	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
4. Resource Procurement and Allocation					
a.) Seek grant and Foundation funding to provide educational financial assistance to under-served and needy populations	<ul style="list-style-type: none"> Endowed scholarships added Disadvantaged Nurses grant Multicultural Scholarship awarded through grant to NC Community Foundation Scholarships awarded to two Hispanic students Spring of '06 who have to pay out-of-state tuition. New loan program "FACTS" being made available to students who cannot afford to pay tuition in lump sum 	<ul style="list-style-type: none"> Secured Wal-Mart grant for ESL childcare MCC Foundation awarded 50 endowed or named scholarships as well as general scholarships to students 3 new endowed scholarships added 	<ul style="list-style-type: none"> Secured grant funding through Piedmont Triad Partnership's WIRED program to fund expansion of nursing program to hybrid evening/weekend format to provide programming to suit students' scheduling needs Secured grant funding for Academic Services to Nursing Students from Disadvantaged Backgrounds (tutoring assistance) Applied for and received funding assistance for horticulture program at SCI Montgomery County funds received to provide ESL childcare Received grant from the National Endowment for the Humanities to fund The Big Read activities Provided \$67,605 in scholarships through the MCC Foundation 	<ul style="list-style-type: none"> SSM instructor attended Shooting, Hunting, Outdoor Trade Show and Conference in January 2009. Met with industry professionals to promote program as well as solicit input on program improvements and to seek sponsorship for student scholarships Wrote and received \$2,000 grant for tutoring services for disadvantaged nursing students needs Wrote and received \$900 grant to assist with students costs in obtaining a Career Readiness Certification Wrote and received \$1,200 grant to provide daycare for ESL students Continued seeking funding for students with unmet needs Provided over \$72,000 in scholarships through the MCC Foundation 	<ul style="list-style-type: none"> Human Services Club allows the opportunity for students to raise funds in order to participate in continuing educational workshops, and programs Paperwork initiated to request scholarship funding through the Keystone Endowment Wrote grant and received funding from the Montgomery Community Fund; provided over \$30,000 in Foundation scholarships Funded Ambassador Scholarships, Excellence in Teaching Professional Development, Staff of the Year Professional Development
b.) Develop a comprehensive marketing plan and monitor the effectiveness of marketing activities; improve and redirect efforts and monies as needed	<ul style="list-style-type: none"> Marketing Plan developed Marketing integrated with I.E. Plan 	<ul style="list-style-type: none"> Developed new Huskins brochure for county schools' use in parent information sessions Developed new curriculum program brochures Marketing plan reviewed and updated for 06-07 Marketing data and assessment grids implemented in departments 	<ul style="list-style-type: none"> Marketed SBC Programs through press releases, mail campaigns, email and phone campaigns Completed curriculum program brochures Developed new Shooting Sports Management brochure & worked with organizations nationwide to release information Developed numerous 	<ul style="list-style-type: none"> In this year's national advertising for Pottery, Taxidermy, Gunsmithing and Shooting Sports. Used specific e-mail address for inquiries to determine efficacy of ads Subscribed to Google AdWords for approximately six months with ads for Gunsmithing and Pottery. "Hits" from ads went to an 	<ul style="list-style-type: none"> Developed new online ad for OA Legal certificate. Created a web page with just certificate options which linked to a fill-in page to request information. Received several online inquiries within the first month Advertised in Military Times publications, netting a number of inquiries and at least 2 new students for the

			<p>shooting sports ads for national advertising campaign</p>	<p>information page where prospects filled out inquiries online which came directly to PIO mailbox to determine if ads were working</p> <ul style="list-style-type: none"> • Business Technologies Department hosted FBLA clubs from East and West Montgomery High schools in the spring semester. Demonstrations and tours provided for potential students • Office Admin. faculty distributed brochures in twelve strategic locations throughout the county during the summer term. • Office Admin. recruitment letters sent to GED graduates, East and West Montgomery High school graduates and North Moore High graduates, spring advisees, participants of Continuing Education computer courses, attorneys, and all Office Admin. Inquiries • SSM program experienced growth from three to nine students due to recruitment efforts using various methods including personal contact 	<p>program</p> <ul style="list-style-type: none"> • Created a new landing page with several new web pages for Gunsmithing to improve search engine results • Dropped Google AdWords ads as they were not appearing on search pages and netted no inquiries • Brownells sent out program flyers to target audience; continue to receive almost weekly inquiries into the program • Visited gun shops in NC and VA to make them aware of the curriculum; enrollment increased from last year • Focused marketing efforts directly at the female population and have started to receive more female inquiries; first female enrolled in the Associates Program in the Spring of 2010 • First high school student enrolled in SSM in Spring 2010
<p>c.) Procure additional funding for capital projects as outlined in the Facility Master Plan</p>	<ul style="list-style-type: none"> • Health Sciences building incorporated into county's long-range plan 	<ul style="list-style-type: none"> • Wrote NCCCS grant for new forestry building; funding denied • Procured county funds for new forestry building • Building 200 construction funds released for renovation projects: parking, Foundation Office, library carpet, etc. 	<ul style="list-style-type: none"> • Procured \$250,000 in county funds toward construction of a new forestry building • Received \$311,372 from NCCCS toward construction of a new forestry building; construction estimated to begin fall 2008 • Received \$35,000 from NCCCS to facilitate development of a new Facility Master Plan based on the 	<ul style="list-style-type: none"> • Secured \$90,000 NCCCS grant for Advanced Planning of Health Sciences building • Currently seeking federal assistance for Health Sciences building; information forwarded to congressmen, NC governor, and county commissioner about capital needs 	<ul style="list-style-type: none"> • Conducted energy audit, wrote energy plan, and submitted energy efficiency grant to update facility • Currently seeking federal assistance for Health Sciences building; information forwarded to congressmen, NC governor, and county commissioner about capital needs

			new Long Range Plan		
d.) Seek grant funding for improvement & expansion of the firing range	<ul style="list-style-type: none"> National Guard approached for assistance 	<ul style="list-style-type: none"> Funding secured; firing range backstop and sides raised to 25 feet, drainage improved 			
e.) Hire an adequate number of faculty and staff to appropriately meet the needs of all students	<ul style="list-style-type: none"> Culinary instructor increased from part-time to full-time Permanent part-time Medical Assisting instructor hired Developmental Studies instructor increased from part-time to permanent part-time 	<ul style="list-style-type: none"> Part-time radiology lab instructor hired to meet ADA requirement Part-time PN clinical instructor hired Used special prison allocation to hire 2 business-related instructors, 1 horticulture instructor, & 1 Basic Skills instructor under one-year contracts. Used state budget dollars freed up by prison allocation to hire 1 business instructor, 1 nursing instructor, and 1 biology instructor under one-year contracts. Added an additional financial aid staff position Additional 16-hour staff member added for ET ESL hired more instructors to help with the individual levels of ESL classes. Hired part-time personnel in Basic Skills to assist with Assessment/Retention activities so that students are better served & performance measures are met Religion instructor increased from part-time to full-time 	<ul style="list-style-type: none"> Student Services Division still lacks a sufficient number of human resources to adequately serve students. Desperately needed are an evening counselor, data entry/technician, and full-time secretary Continuance of evening staffing for open computer lab Added second Electrical/Electronics instructor to accommodate enrollment growth in the program Added two nursing faculty for the expanded hybrid/weekend nursing program Developmental Math instructor increased from permanent part-time to full-time Continue to use 25-30 adjuncts in BLET program Business Technologies added one permanent full-time instructor position Cont. Ed. part – time assistant hired Additional ESL instructors hired to help with the individual levels of ESL classes Part-time personnel in Basic Skills added to assist with Assessment/Retention activities to better serve students and assure performance measures are 	<ul style="list-style-type: none"> Added second Electrical/Electronics instructor to accommodate enrollment growth in the program Added two nursing faculty for the expanded hybrid/weekend nursing program. New program head hired for the CIT program in the fall semester. The program head has completed a master’s degree in the field as well as obtaining the A+ computer certification Business Administration program head currently working toward completing 18 graduate hours in Accounting, allowing MCC to meet SACS credentialing requirements The Office Admin: Legal instructor currently pursuing a degree in Paralegal Adjunct instructor hired for NET 126. As a result, enrollment in the Networking diploma program has increased Full time instructor hired for the Shooting and Hunting Sports Management program 	<ul style="list-style-type: none"> Have full-time faculty in all credit program areas except Metal Engraving which is a weekend program and Food Service which is only offered at SCI. Business Administration Program Head completed 18 graduate hours in accounting to meet SACS credentialing requirements. Business Administration Program Head completed certification training to teach the R.E.A.L. course. CIT Program Head completed the following certifications: MCAS: Instructor, MCDST (Microsoft Certified Desktop Support Technician), MCITP: Enterprise Support Technician, and MCTS: Business Desktop Deployment CIT instructor completed A+ computer certification. Student Services still lacks sufficient number of human resources to adequately serve students. Desperately needed are an evening counselor, full-time administrative assistant and FTE auditor. Offered a “band aid” approach through part-time personnel in assessment and receptionist areas due to Learn and Earn Online (LEO) funding

			met		
f.) Hire retirees as adjunct instructors	<ul style="list-style-type: none"> Hired Pat McPherson to teach developmental courses HR assists in finding new venues of advertising 	<ul style="list-style-type: none"> Hired public school and community college retirees to teach French/remedial English and physics. Hired community college retirees to teach CIT, Economics , and SCI courses 	<ul style="list-style-type: none"> Hired community college retirees to teach ACA 111, PHI 215, PHY 110, PHY 110A, PSY 281, and RED 090 Hired public school retiree to teach French 111, 112, ENG 080, and ENG 090 	<ul style="list-style-type: none"> Business Tech department added adjuncts with required SACS credentials in Business Law (BUS-115), Economics (ECO-251, ECO-252), and Accounting (ACC-120, ACC-121) 	<ul style="list-style-type: none"> AA/AS hired a retired chemist to teach CHM 151 and 152
g.) Hire a security service	<ul style="list-style-type: none"> Approached county for funding (denied) Three-phase security plan presented to Board Phase I Implemented: Building 200 alarm system upgraded Alarm systems being installed in all buildings 	<ul style="list-style-type: none"> County approached for funding: denied Requested funds for part-time security officer Requested funds for hazard warning system 	<ul style="list-style-type: none"> Collaborated with Montgomery County Sheriff's Dept. and Troy Police Dept. to have uniformed officers on campus during major events County approached for funding of security personnel Safety Team reviews security needs 	<ul style="list-style-type: none"> For the first time in history, community colleges were allowed to use a portion of state budgets for campus-based security. Using these state funds along with county funds, the college developed a security force using off-duty sheriff's deputies. Working in coordination with the Sheriff's Office, deputies are allowed to use patrol cars, are armed, and have the power of arrest. Currently, security coverage is approximately ten hours per day when classes are in session and for special events such as graduations or student gatherings 	<ul style="list-style-type: none"> Campus security was provided by off-duty sheriff deputies
h.) Purchase and implement security technology [2008]			<ul style="list-style-type: none"> Investigating costs of alert systems, warning sirens, security cameras, etc. 	<ul style="list-style-type: none"> The college implemented two mass notification systems in 2008-09, Alert Now and an emergency tower. Alert Now is a voluntary web-based system that notifies students and employees of routine closings and emergency situations. The emergency tower (ET) is a siren that sounds an alarm that can be heard within a one mile radius. It can be programmed to deliver pre-recorded messages or used as an intercom. 	<ul style="list-style-type: none"> E.T. working towards network PCI compliance Business Office, with I.T. Department, participated in PCI compliance webinars and is working with consultant Joel Brubaker in meeting compliance standards for WebAdvisor implementation Emergency call boxes installed

Strategic Long-Range Goals	Evidence of Activities that Support Goal Attainment				
	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
5. Leverage the Power of Technology					
a.) Increase online curriculum and continuing education course offerings and support in areas identified by the College as high need	<ul style="list-style-type: none"> 35% growth in number of online courses (spring semester) GED: Online Career Readiness Certificate computer testing & training Eduwhere – Safety, OSHA, Hazardous Material Handling, Hazardous Waste Management Online Courses 	<ul style="list-style-type: none"> Various academic courses and multiple sections added as needed: ACA 111, COM 110, COM 231, RED 090, MUS 110, etc. Number of seats was expanded for GED Online. Huskins online courses dramatically increased ACA 111 online courses developed and added as requirement for Arts & Sciences program 	<ul style="list-style-type: none"> Offered ANT 220 for the first time Offered ACA 111 online courses both fall and spring semesters Collaborated with FirstHealth to become central supplier of online EMS continuing education re-certification modules; slated to begin Jan. 2008 Partnered with Davidson, Randolph, Surry, and Rockingham in a global language consortium to provide students with expanded foreign language opportunities via NCVIP. First class in Japanese broadcast from Davidson to be available Spring 2008. Developed & implemented online course for medical terminology. Increased support services for Huskins and Learn & Earn students. Added OST 289 Office Systems Management for Spring 2008. Ed2Go and Eduwhere online courses continued 	<ul style="list-style-type: none"> Development and deployment of 12 new online courses, Learn & Earn courses and program Worked with FirstHealth to become central supplier of online EMS continuing education modules; developed and deployed courses up to eight sections of EMS & EMD online with 50 students each. Over 400 Emergency Medical Dispatchers served across the state Partnered with Davidson, Randolph, Surry, and Rockingham in a global language consortium to provide students with expanded foreign language opportunities via NCVIP. Broadcasted first class in Japanese from Davidson SSM Advisory Committee established with members from well-known companies in the SSM industry; will provide input on delivery of program in online format 	<ul style="list-style-type: none"> Human Services offered Substance Abuse certificate fully online which can be obtained within two semesters Developed online courses for Emergency Medical Dispatch re-certification Increased number of online courses and sections offered Business Administration added Small Business Management and REAL Small Business online courses Spring semester 2010 Expanded the Emergency Medical Dispatch online classes to meet the needs statewide
b.) Increase fully online programs in support of College growth areas	<ul style="list-style-type: none"> Business Administration program online 	<ul style="list-style-type: none"> Business Administration program online – Continued Criminal Justice program online 	<ul style="list-style-type: none"> Submitted substantive change documentation to SACS for approval for Business Administration: Shooting and Hunting Sports Management and other selected programs 	<ul style="list-style-type: none"> Developed and deployed Shooting Sports Management online Submitted substantive change documentation to SACS for approval for Business 	<ul style="list-style-type: none"> Continued to develop Hunting & Shooting Sports Management

			<p>as significantly or fully on-line programs</p> <ul style="list-style-type: none"> • BUS 280 REAL was added in an on-line format Spring 2008. Program head attended special training workshop in November, 2007, to assist with moving this course to online • Business Administration online program has been upgraded with new resources such as PowerPoint presentations 	<p>Administration: Shooting and Hunting Sports Management and other selected programs as significantly or fully on-line programs</p> <ul style="list-style-type: none"> • Beginning August, 2009, Office Administration: Legal Concentration and Office Administration will offer two certificates available in a totally online format. These certificates can be completed in one (1) semester • Beginning August, 2009, the SSM program will offer a certificate option fully online 	
c.) Increase community outreach to support learners using distance learning strategies	<ul style="list-style-type: none"> • Initiated virtual professional development • Hired work-study student to assist in Distance Learning Help Center • Technology workshop for Montgomery County Partnership for Children 	<ul style="list-style-type: none"> • EMS re-certification courses being developed 	<ul style="list-style-type: none"> • Development of various program-specific orientations for online learners • Ten new Ed2Go Career Development Programs online • Provided on-site orientation for distance learners at Wescare Academy 	<ul style="list-style-type: none"> • Presentations and training to local organizations (i.e. Partnership for Children), high schools 	<ul style="list-style-type: none"> • Presented to Montgomery County Partnership for Children • Conducted multiple orientations with Learn & Earn faculty and students • AA/AS instructors conducted onsite orientations of college transfer LEO courses to EMHS and WMHS students at start of 2010 spring semester
d.) Investigate and add additional online support services for online students	<ul style="list-style-type: none"> • Secured new computers and a printer to offer online filing of FAFSA forms 	<ul style="list-style-type: none"> • Completed installation of Internet-based COMPASS in Assessment Center • Online orientations developed • MCC Bookstore institutes online purchases 	<ul style="list-style-type: none"> • Student Services Division preparing to implement an all online financial aid application process in conjunction with requirements from U.S. Department of Education • Updated CFNC website to ensure correct information in reflected on website; application downloads are reviewed regularly • Implemented Blackboard-hosted server providing 99% uptime, failover on connectivity. • Link to the Library placed directly into Blackboard 	<ul style="list-style-type: none"> • Adjustments to evaluative services – revised evaluation instrument; local Bb deployment utilized rather than offsite vendor services. • Ongoing development of multi media for online classes, including video • Student Services staff members are constantly evaluating online support services. To date, students can access application, registration, transcript request, and financial aid applications online. 	<ul style="list-style-type: none"> • Dean of ET made a member of state committee to review online services for distance learners • Student Services staff members continuously evaluate online support services' students can complete online application, transcript request, and financial aid application • Computers and printers have been placed in SS to assist students with WebAdvisor processes when that system is activated • Students also able to

			<p>courses</p> <ul style="list-style-type: none"> • Increased available, web-based orientations • Continued to enhance and increase the number of web pages on the college website to provide information and assistance for all students 		complete many of the processes through facsimile
e.) Develop and strengthen distance learning offerings of ESL and Conversational Spanish	<ul style="list-style-type: none"> • Offered Spanish via NCVIP • Offered multiple Spanish/ESL courses via Ed2Go 	<ul style="list-style-type: none"> • Offered Spanish via NCVIP • Offered multiple Spanish/ESL courses via Ed2Go 	<ul style="list-style-type: none"> • Offered Spanish via NCVIP • Offered multiple Spanish/ESL courses via Ed2Go 	<ul style="list-style-type: none"> • Continued efforts to develop offerings; offered ESL and Spanish through Continuing Education's Ed2Go online programming 	<ul style="list-style-type: none"> • Offered SPA 111 and 112 via the NCVIP • Continued efforts to develop offerings; offered ESL and Spanish through Continuing Education's Ed2Go online programming
f.) Use NCIH as teaching medium for students at Southern Correctional Center	<ul style="list-style-type: none"> • Offered four classes at Southern via NCIH 	<ul style="list-style-type: none"> • Bus. Tech. Dept. – Continued use of NCIH to support programming at SCI 	<ul style="list-style-type: none"> • Adding courses as appropriate and requested by departments. Average enrollment per course (Fall & Spring) 2006-07 – 2007-08 up approx. 31% • Courses offered: Spanish I & II, and Truck Driving. Courses provided for SCI include MKT 223 Customer Service, Business Law, MAT 140, BUS 110, BUS 115, ECO 251, and ECO 252 	<ul style="list-style-type: none"> • Ongoing as needed • Deployment of second mobile NCVIP equipment, thus relieving scheduling conflicts (end result being courses offered to SCI can be delivered). • Business Technologies department continued to use NCVIP technology for courses in Customer Service, Marketing, Economics, and Business Law 	<ul style="list-style-type: none"> • Offered MAT 140 via the NCVIP • Continue to offer courses via NCVIP as requested
g.) Complete the implementation of the C.I.S. system and review modules as appropriate		<ul style="list-style-type: none"> • Scheduled to “go live” with financial aid module in February 2007 • Scheduled to “go live” with student module by July 1, 2007 	<ul style="list-style-type: none"> • Implemented & migrated to R18 • Student Services staff members spent many hours during 2007-08 training for and implementing the CIS system. • Con ED, SBC, Basic Skill and ESL are working to complete migration • I.T. Standards developed and implemented in conjunction with completion of CIS project 	<ul style="list-style-type: none"> • R18 deployed and revision packages applied as needed • CORE Team determining deployment of WebAdvisor & FALink • SS Staff continue to attend CIS training and implement new data information system • Implemented last phase of the basic C.I.S. system, the student module, Fall 2007. Using consultants, Beard McAulay and Mamie Maness, to ensure accounts receivable is mapping to the correct general ledger codes. 	<ul style="list-style-type: none"> • R18 updates as required • SS Staff continue to attend CIS training (webinars, and meetings) and implement the data information system to better assist students. • SS staff currently undertaking the initiation of WebAdvisor in conjunction with other departments and divisions • All divisions working together for implementation of WebAdvisor, a vital component of C.I.S. which allows direct student online registrations and online

				Ongoing problems with other modules, particularly payroll	payments.
h.) Maintain state-of-the-art multimedia teaching stations and other technologies		<ul style="list-style-type: none"> • 2 multi media classroom upgrades complete, 3 to complete spring '07 • Various multi media technology deployed in various classrooms 	<ul style="list-style-type: none"> • Two multimedia classroom upgrades complete, one to be completed Spring 2008 • Multimedia technology deployed in various classrooms • Upgrades to Computer Lab, various staff/faculty stations • Completion of PC replacements for classrooms and staff/faculty per the replacement plan • Offsite facilities PC upgrades and replacements (Dental building, Jesse Cole Center) 	<ul style="list-style-type: none"> • Upgrades and addition of multi media in various classrooms ongoing • Smart Board technology added to two classrooms at SCI for use by Business Technologies faculty 	<ul style="list-style-type: none"> • All but 2 tiered classrooms have updated multimedia technology • Implemented multimedia technology in six classrooms • Continuing Education received grant funding to update the Nursing Aid lab
i.) Upgrade NCIH video/data equipment and IT policies to meet state IT standards		<ul style="list-style-type: none"> • NCIH upgraded to NCVIP H.323 format. IT Standards updates ongoing 	<ul style="list-style-type: none"> • IT Standards updates ongoing 	<ul style="list-style-type: none"> • State bid filed for new equipment in NCVIP Room for installation in Spring '09 • Addition of Mobile VIP equipment obtained through partnership with Global Languages Consortium. 	<ul style="list-style-type: none"> • Complete upgrade finished Summer 2009
j.) Provide students with "montgomery.edu" email accounts		<ul style="list-style-type: none"> • Continued discussion 	<ul style="list-style-type: none"> • Continued discussion 	<ul style="list-style-type: none"> • Deployed fall 2008; student use optional 	<ul style="list-style-type: none"> • Implemented fully Fall 2009
k.) Upgrade the existing telephone system to VoIP (Voice Over IP) system		<ul style="list-style-type: none"> • Local Budget constraints do not make this possible at this time 	<ul style="list-style-type: none"> • This goal is no longer a priority within the institution 	No action taken. Project concept placed on hold indefinitely.	
l.) Provide new instructional technologies and training to assure successful integration [added 2008]				<ul style="list-style-type: none"> • Grant submitted for Netbook project • Instructional technology training events • Introduced applications video creation applications (Camtasia, Pinnacle Studio) • Introduced various use of online resources (SAS Curriculum Pathways, NCLOR, NC NET, Virtual Microscope) • Introduced i3D technology 	<ul style="list-style-type: none"> • Received grant funding for partial implementation of Netbook project; library portion implemented • Provided training for faculty and staff in use of Microsoft Office 2007